

Town of Lunenburg

Finance Committee:
Mark Erickson, Chairman
Brian Laffond, Vice-Chairman
Terri Burchfield, Secretary
Jason Smith
Steven Raboin
John Henshaw
Karin Menard



Mark Erickson
8/22/13

17 Main Street, P.O. Box 135
Lunenburg, MA 01462-0135
978.582.4139
FAX 978.582.4148

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LUNENBURG TOWN
CLERK OFFICE

**Lunenburg Finance Committee
Minutes
8/8/2013**

Location: Town Hall
Present: M. Erickson, S. Raboin, T. Burchfield, J. Henshaw, J. Smith
Absent: B. Laffond, K. Menard

1. Meeting called to order at 7:01 pm.
2. Communications
Upcoming legislative breakfast dates were shared. Annual ATFC meeting will be October 19, 2013.
3. Meeting minutes
An error as to dates was noted on the minutes of 7/11/2013. SR motioned to approve minutes of 7/11/2013 as amended. JH seconded, motion carried unanimously.
ME motioned to approve minutes of 7/25/2013 as written. JH seconded, motion carried unanimously.
4. Committee Reports:
SR reported that Capital Planning is set for the beginning of the budget process. The building reuse committee will be reviewing 4 different scenarios and plans to be ready with recommendations based on the progress of the school building committee project.
ME reported on the School Building Committee and schematic design. The Committee, with the OPM and Architect, has been having informational meetings with town committees. They will be before the Board of Selectmen 8/14/2013. They will come before Finance on 9/26. The plan is to have all meetings televised so people have several opportunities to be informed on the project. There are also several avenues through the internet for staying updated including through the school website.
JH reported that Jack Rodriguenz will have a DPW report to the Board of Selectmen on 9/10.
5. Town Manager Updates
ME asked if all members had received Ms. Speidel's notices regarding Ch. 90 funding, Mass Gaming and the Unutil Public Hearing.
6. Fiscal policies
Policies from a few towns were reviewed as they relate to treatment of Stabilization funds. JH will draft the consensus reached as to language for review at the next meeting. In addition, the Committee needs to clarify the definition of 'equalized valuation of the town' as it is used in Mass General Law. Members are also asked to come prepared to discuss free cash policy at the next meeting.
7. Future Items
Fiscal policy discussions continue.
The Committee will schedule a visit to the Regional Dispatch Center.
8. Next meetings
August 22nd, September 12th may be dispatch center visit (or that will be moved to October), September 26th will be School Building Committee presentation.
SR motioned to adjourn. JS seconded, meeting adjourned at 8:42 pm.

Minutes respectfully submitted by Terri Burchfield.