

Town of Lunenburg

Finance Committee:
Mark Erickson, Chairman
Brian Laffond, Vice-Chairman
Terri Burchfield, Secretary
Jason Smith
John Male
Steven Raboin



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Mark Erickson
6/13/13

Lunenburg Finance Committee Minutes 5/9/2013

Location: Town Hall
Present: M. Erickson, B. Laffond, J. Male, T. Burchfield, S. Raboin
Absent: J. Smith

1. Meeting called to order at 7:02 pm.
2. Communications:
ME shared a letter from the Town Manager to Department Heads regarding the end of year purchase orders.
3. Minutes:
SR motioned to approve the minutes of 4/11 as presented. BL seconded, motion carried unanimously.
BL motioned to approve the minutes of 5/4 as presented. SR seconded, motion carried unanimously.
4. Committee Reports:
SR reported that Capital Planning Committee will meet on 5/16 to look at procedures to see if they can streamline better and avoid communication glitches in the future and hit due dates. The Town Manager will be attending.
JM discussed the sewer committee and inspections regarding unauthorized inflow. He also identified the metered outflow to Leominster and how it relates to Leominster billing us as something to be aware of.
ME reported on the School Building Committee. One area of concern was ensuring that discussion of soft costs vs. building costs need to be identified and adequately communicated to the town before the total cost of the project is brought before the town at Town Meeting. There are several steps still needing to be completed before the Committee will be ready to bring the project to a vote.
5. Town Manager Updates:
K. Speidel reported that there are 3 people who will be interviewed for the 2 FinCom vacancies.
The Summer Street project has been added to the State Transportation Improvement Program (TIP) for FY2017. The town side spending will be about 160,000 of a 6.5 million dollar project.
The town is continuing to look at purchasing the street lights.
Agreement has been reached on the health insurance plan changes going into effect 7/1/2013 with projected savings of about \$100,000. Retirees will move to the new plan starting 1/1/2014. Projected savings should be about \$560,000 over 3 years.
The solar projects are still moving forward.
Funding continues to be sought by RCAP Solutions, the organization trying to convert the old primary school to senior housing.
6. Next meetings
The question of energy audit will be raised with the Green Communities Task Force.
The new Regional Dispatch Director will be invited to a meet and greet and review of transition to the regional dispatch.
7. SR motioned to adjourn. BL seconded, meeting adjourned at 8:25 pm.

Minutes respectfully submitted by Terri Burchfield.

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FILED