

# Town of Lunenburg

Finance Committee:  
Brian Laffond, Chairman  
Marilyn Stokes, Vice-Chairman  
John Male  
Barbara Reynolds  
Martha McDonald, Secretary  
Mark Erickson  
Mike Mackin



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## Lunenburg Finance Committee Minutes August 26, 2010

Location: Town Hall  
Present: Brian Laffond, Martha McDonald, Marilyn Stokes, Barbara Reynolds, Mike Mackin  
Absent: John Male  
Also Present: Kerry Speidel

1) Meeting called to order by the Chairman at 7:04 PM.

2) Welcome New/Returning Members

- Committee welcomed new member, Mike Mackin, and returning members, John Male and Barbara Reynolds.

3) Minutes

- Open Meeting Law Workshop held August 5; handouts from meeting provided.
- Review of 4/29/2010 minutes; motion by BR to approve and seconded by ME; all approved.
- Review of 7/29/2010 minutes; motion by MS to accept and seconded by MM; all approved.

4) Reorganization of FY2011 Finance Committee

- Chairman – BR nominated Brian Laffond, MS seconded; Vice-Chair – BR nominated Marilyn Stokes, ME seconded; Secretary – BR nominated Martha McDonald (MMc), Mike Mackin (MM) seconded.
- Committee/Department Liaison Assignments; ME moved to adopt slate as listed below and MM seconded, all approved.
  1. Capital Planning – Mike Mackin
  2. DPW – Martha McDonald
  3. Library – Barbara Reynolds
  4. Monty Tech – Barbara Reynolds
  5. Public Safety – Marilyn Stokes
  6. Sewer Commission – John Male
  7. Schools – Mike Mackin
  8. School Regionalization – Mark Erickson
  9. Service Level Team – Mark Erickson, John Male

5) Committee/Department Reports

- School Regionalization – efforts slow due to personnel changes at North Middlesex schools.
- DPW – new Pavement Management Plan presented showing cost for each road; in the current year we have \$319K available to be used on portions of Lancaster Ave. and New W. Townsend Rd.; will also do a crack/seal project for about \$40K.
- Library – highest circulation month ever in July; more out-of-town borrowing taking place.
- Monty Tech – voted to certify a revised budget assessment with a \$2896 reduction to Lunenburg's assessment.
- Schools – next School Committee will determine how new \$231K funds will be spent; will be handled like ARRA funds; i.e. recall and add employees, fund retirement accounts.

#### 6) Town Manager Updates/New Business

- DPW Facility Update Project had first meeting yesterday; state law requires hiring a designer and then contractor; RFP for designer underway; procurement laws made project slow to start; most work should be done next spring.
- DPW did not spend \$15K from FY2010 budget because they were instructed not to spend due to overages in snow and ice line item.
- Small town hall project – Town Manager to meet with architect.
- Town clock has been repaired by Clock Fund.
- Municipal Relief Act has an Early Retirement incentive; caps replacement cost as a percentage in years 1, 2 and 3.
- Municipal Electrical Aggregation – Colonial Electric brings groups together that want to purchase as an aggregate; this would allow residents to potentially do the same rather than purchase from UNITIL; feasibility study completed and results will be presented to the Board next week; BL requested follow-up on earlier discussions on UNITIL assisting with few tasks at the school; Vegetation Management Program is said to be at 70% of their 5 to 7 year plan; program work currently on hold until approval by DPU.
- Final FY2010 transfer reviewed – MM made motion to approve, MS seconded, all approved.
- Water line repairs completed on Reservoir Road but road has not been repaired; Town Manager will follow-up with Water District.
- Discussion on Lunenburg resident who is a retired teacher who works with communities to find ways to save money and is paid on a percentage of savings.

#### 7) Adjournment – ME made motion to adjourn at 8:41 PM and MS seconded.

Minutes respectfully submitted by Martha McDonald