

**CALL TO ORDER:** Chairperson Pete Lincoln called the meeting to order at 9:30 a.m.

**Present:** Pete Lincoln (Chairperson), Susan Doherty (Director) Debbie Lincoln, Sarah Grant, Diane Nowd, Betty DiGiacomo, Kevin McNally, Judy Tarbell, Cheryl Moisan, Jacquelyn Dwyer, and Jane Rabbitt.

**Excused:** Brian Guenard

**GUESTS:** Cheryl Aubuchon, Eagle House Supporters, and Karin Menard, Finance Committee.

**ANNOUNCEMENTS:** The board welcomed new hire Administrative Assistant Amanda Koeck.

**MINUTES APPROVAL:** Ms. Grant pointed out that her name was listed as the Boston Post Cane recipient instead of Sarah Powell.

Jacquelyn Dwyer pointed out a date change in the minutes for upcoming meetings.

Ms. DiGiacomo motioned to accept the amended minutes, Ms. Lincoln seconded. On vote, motion carried unanimously.

**CURRENT BUSINESS:**

**1. Director's Report:**

- **Budget Report:** Ms. Doherty reported that Meals on Wheels workers are now being paid every two months and that there have been no problems so far.  
Ms. Doherty also reported that she's had to shift funds around to account for drivers going to Florida and the ones who drive regularly.
- **Property Tax Work-Off Committee:** There were 9 participants in last year's program, and their times sheets are at Human Resources. Ms. Doherty reported that the committee is working on the 2016 program and that there will be clerical positions in the Board of Selectmen office, the library, police department, etc. as well as kitchen help for Meals on Wheels.
- **Building Repair Progress:** Ms. Doherty reported that the water damaged ceiling above the entrance to the large meeting room has been repaired. Jim Breault from the DPW suggested removing the peak over the foyer to avoid ice dams. He also mentioned that perhaps a canopy could be added to the front door of the foyer. Roof repair is in the capital plan. Ms. Doherty also expressed that the Eagle House should invest in an apartment sized washer/dryer to clean towels, aprons, and table cloths used during lunch. As it stands people have been taking things home to wash in their own washers and dryers.

- **Upcoming Events:** Ms. Doherty reported on upcoming and current events as follows:  
Sand for Seniors is back in swing. The fire department will be filling buckets for seniors this season and checking smoke and carbon monoxide detectors. Those who can't afford detectors will be able to get new ones free of charge.

The Eagle House Supporters Christmas Boutique will take place Dec. 5 from 9 a.m. to 1 p.m.

The National Honor Society is raking leaves, and helping the Eagle House with fallen apples this November. They will also be wrapping holiday presents free of charge in December.

Upcoming Wednesday nights at the Eagle House will include more Zentangle projects, as well as Kumihimo braiding, and Yoga. Jo McLaughlin will be here to film the events for a montage for cable access and YouTube.

Monday, Dec. 28 at noon is the "Putting On the Ritz" party, organized by Outreach Coordinator Faith Anderson. There are only two tickets left.

A new "Breakfast Club" has been developed by Ms. Anderson to go along with the "Lunch Bunch." The first outing is to take place on Dec. 14 at 9 a.m. at the Ugly Omelet.

The Eagle House will host both Lunenburg Family Gift Mart and Toys for Tots bins this year. The Lunenburg Family Gift Mart will accept not only new toys but also new clothing, and other gift items. Donations will stay in town. Toys for Tots is for only toys or donations to be made payable to the Marine Corps League.

Golden Living will sponsor a Holiday cookie tasting Dec. 15 at the Senior Center.

The Traveling Tooth Fairy will be coming to the Eagle House on the second Wednesday of every month from 4 p.m. to 6 p.m. and then on the following Thursday morning.

Fire Chief Patrick Sullivan will conduct an informal "Friends and Family" CPR lesson in January. No certificates will be given out for completion of the seminar.

The RUOK program hopefully will be coming back to Lunenburg through a grant by the Community Health Care Fund. Ms. Doherty reported that she and Ms. Anderson met with the director at the Nashoba Valley Regional Dispatch Center. Deadline for the grant is Nov. 20.

**2. The Boston Post Cane** ceremony took place Oct. 22 and was well attended. A video of the ceremony was posted on YouTube and on the Eagle House Facebook page.

**3. Eagle House Walkway** is mostly finished, but still needs to "cure" for one year before it's treated. When the walkway is wet it is very slippery. Signs will be posted on the walkway, and an extra floodlight will be added to the area around the walkway/upper parking lot so people can see better at night. Cheryl Aubuchon from the Eagle House Supporters said they'd donate another \$1,000 for the Eagle Scout's project.

**4. The Eagle House Recreation Area** will be improved upon on December 7 as a new shed is to be built for storing bocce equipment and, in the future, shuffle board equipment and

horseshoes. Mr. Lincoln said he met with Jack Rodriquenz of the DPW and is planning for the shuffle board to run parallel to the bocce court. Mr. Lincoln also brought up horseshoes and suggested that instead of making the area between the platforms a special distance for seniors , throwing lines could be drawn from the senior distance so everyone could play the standard game if they want to, citing the fifty plus crowd the Eagle House is trying to attract.

**5. Council on Aging board training** is scheduled for Nov. 16 at the Eagle House. COA boards from Townsend, Shrewsbury, and Harvard will attend. Registration is at 8:45 a.m. and it's soup and sandwich day which is \$3. Bottled water will be supplied.

**6. Lunenburg Women's Club "Free Lunch for Veterans"** takes place on Veterans Day at noon at the Eagle House.

**7. Capital Plan Requests** Ms. Doherty reported that items added to the Eagle House capital plan are: new roof, parking lot, and possibly a washer/dryer.

**8. December COA Meeting** Slated for Dec. 8. Ms. Lincoln suggested a small holiday party and ornament swap, most were in favor. Those who want to bring ornaments to swap are welcome.

**NOTICES AND COMMUNICATIONS:** Ms. Dwyer announced that Lunenburg High School will be performing "Play Date With Judy" at the high school at 2 or 3 p.m. on Dec. 2. The showing will be free for senior citizens.

Ms. Lincoln said she couldn't access her town email account. Other members voiced the same. Ms. Doherty said she'd contact Steve Malandrinos Director of the town's Information Technology Department.

Ms. Doherty distributed a printed email from Tom Alonzo who chairs the cable advisory committee asking for feedback on how town departments use cable. Board members said they'd come to the next meeting to compile their answers.

Ms. Tarbell announced that she made nametags for COA members to wear to events at the Eagle House or off site. The nametags will be kept in the office at the front desk at the Eagle House.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** At 10:32 a.m. Ms. Rabbitt moved to adjourn the meeting and was seconded by Ms. Dwyer. On vote, motion carried unanimously.

**UPCOMING MEETING SCHEDULE:**

Tuesday, December 8, 2015 9:30 a.m.

Respectfully submitted,  
Amanda Koeck  
Administrative Assistant COA

