

**COA Finance Committee Meeting Minutes
January 15, 2013**

Present: Jim Hays, Fred Crellin
Absent: Deb Seeley, Jane Doyle

The meeting was called to order at 1:00 PM

Doreen Noble presented the committee with a copy of the FY14 Budget Instructions. She has been asked to provide two budgets: (1) a Target budget (level funded plus contractual salary increases) and (2) an above Target budget (level service). We discussed the two budgets. It was suggested that the Target budget add \$100 to the line item for office equipment maintenance, and that \$100 be subtracted from the sewer line item. It was suggested that the Above Target budget add \$250 for programs, \$400 for training and \$1800 for office equipment maintenance.

The meeting adjourned at 2:02PM.