

**Lunenburg Council on Aging Minutes
August 13, 2013**

Minutes Approved at the 9/10/13 COA Meeting

Present: Mary Lynn Conrad, (Chairperson), Barbara Brown (Vice-Chairperson), Doreen Noble (Director), Jane Doyle, Connie O'Dea, Joyce Wass.

Excused: Deb Seeley, Whitney Lacka, & Sue Doherty (Admin. Asst.)

Guest: Marion Benson, Director Lunenburg Planning Board, Lloyd Carlson (Supporters of Eagle House), Tony and Shirley Bertoni, Judy Tarbell, (Perspective COA Board Members), Karen Menard (FinCom), and Brook Hansel (Student).

Welcome: Ms. Conrad (Chairperson) opened the meeting at 10:30AM. She welcomed and introduced all in attendance.

Minutes: It was noted to correct New Business minutes to read – Barbara Brown as COA Vice Chairperson instead of Joyce Wass.

Ms. Doyle moved to approve the June 11, 2013 minutes, with correction. Ms. Wass seconded. On vote, motion carried, 5 in favor, 0 opposed.

5 Year Plan for Municipality – Marion Benson, Planning Director: Ms. Benson passed out a Citizens Survey for the Lunenburg Master Plan noting that this survey was a sample and not the final draft. A computerized program “Survey Monkey” will be used to collect information from residents and business owners of Lunenburg that are concerned with the future of Lunenburg. Ms. Benson noted that Lunenburg is known for its agricultural and rural atmosphere. The survey will give all citizens (including senior citizens who are sometimes overlooked) their chance to have their views and concerns considered when decisions are made about our community. Things such as open spaces, historical sites, outdoor activity areas, housing, conservation and any businesses such as Pharmaceutical Centers or anything else that may be addressed in the future will be covered. All future changes for the Town must be considered ahead of time in order to be incorporated into the Capital Planning Budget. Ms. Benson stated that she would be glad to give a presentation at the Senior Center and help in any way that she can with completing the survey.

The COA Board thanked Ms. Benson for her presentation.

Director's Report

1. Finance/Informational Report: No official report was presented. Ms. Noble explained that \$8500 for Utilities has been transferred to the Public Works budget from the COA budget and will be paid through their account in the future.

Faith Anderson has returned and the Outreach program is going well.

Farmer's Market Coupons have been distributed to 50 seniors and MOC Nutrition will give us any leftover coupons for distribution.

Dave Berthiaume continues to bring day old bakery products to the Eagle House to be given away to the senior citizens.

Ms. Noble stated that 37% of Lunenburg's residents are now 60 years of age or older and an increase in people means an increase in funds from the State. When Ms. Noble started as Director, State funding was \$10,500 and is now \$16,800.

As of October 1st there will be a Breakfast Program introduced at the senior center from 8:30-9:30AM. The final dollar amount for this program may be \$1 to \$1.25, but has not been set yet. Fee will be underwritten by Formula Grant.

The Pancake Breakfast is still well attended and the Monday Soup & Sandwich lunch as well as the Thursday Salad Bar are very successful.

The Eagle House had a bat loose in the center but this has been dealt with.

Old Business

1. Recreation Area Behind Eagle House: Dave MacDonald communicated to Ms. Noble that a group of volunteers would like to set up a Bocci Court on the lawn behind the senior center in honor of Mario Patacchiola. Ms. Noble said that some of these funds could come out of the FY13 budget.

2. Building Re-Use Committee: Ms. Noble read a report from Deb Seeley, our COA Representative to the Building Re-Use Committee. Ms. Seeley listed the names of people on the committee and that some thoughts were of refurbishing the Passios Building for Town Offices. Different uses of the Brooks House were also discussed.

3. MART Representative: Continued to September meeting.

New Business

1. 5 Year Plan for Municipality – Marion Benson, Planning Director: Discussed out of order after Minutes.

2. Volunteer Recognition Report: Ms. Noble reported that volunteers have logged close to 3000 hours of service to the Senior Center. The Firemen cooked the burgers until they were called out for a fire, then the Police came to replace them. Marion J. Brandt was recognized posthumously for her many years of service.

3. FY13 Budget Report: There is a surplus from the FY13 budget of 98 cents.

4. FY14 Budget: The FY14 budget is commencing and the Formula Grant is being worked on.

Sub-Committee Reports/Minutes – Finance, Board Development, Advocacy, ByLaw, Director's Evaluation

1. Reorganize Sub-Committees: Tabled to September meeting.

The COA board discussed if the Advocacy Committee had presented a year-end report for FY13. This will be investigated further.

Ms. Noble questioned if the Director's Evaluation Committee was omitted.

Ms. Doyle replied that that the committee did not do one in FY13.

Correspondence : Ms. Conrad read a thank you note from Ms. Montouri and in the note she also said that it was her wish to continue doing the Christmas tree decorating.

General Discussion: Ms. Doyle offered to lend some of her Anna Lee Dolls to be used for decorating the senior center during the Christmas season.

Ms. Conrad offered the loan of her “masks” for the Halloween season.

Ms. Doyle commended Ms. Hansel for collecting food and funds for the Lunenburg Food Bank and for the many community services that she and her friends have performed. She is considered a gifted person with drive and ambition.

Ms. Conrad stated that she had Brook as a student and knew that she would always do well.

Adjournment

Ms. Doyle moved to adjourn the COA meeting. Ms. Wass seconded. On vote motion carried, 5 in favor 0 opposed.

Meeting adjourned at 11:45AM

Respectfully Submitted

Barbara Brown Vice Chairperson

Lunenburg COA