

Lunenburg Council on Aging Meeting Minutes
April 12, 2011

Minutes Approved at the 5/10/11 COA Meeting

Present: Pete Lincoln (Chairperson), Mary Lynn Conrad (Vice Chairperson), Doreen Noble (Director), Barbara Brown, Fred Crellin, Jane Doyle, Sandy Flanagan, Jim Hays, Joyce Wass, and Susan Doherty (Admin. Asst.)

Excused: Sis Montuori and Deb Seeley

Guest: Lloyd Carlson, President Friends of the Eagle House Inc. and John Male, Lunenburg Finance Committee

Welcome: Pete Lincoln, Chairperson, called the meeting to order at 9:30 a.m.

Pete welcomed Lloyd and John to the meeting and also wished Jane Doyle, Joyce Wass and Fred Crellin Happy Birthday. He also informed the board that he had no luck finding a cane which would be a full size replica of the Boston Post Cane, to give to recipients.

Minutes: A motion was made and seconded to accept the March 8, 2010 COA meeting minutes as presented. All approved, motion carried.

Director's Report:

Finance/Informational Report: Doreen informed the board that a date for the COA Volunteer Recognition Ceremony/BBQ would need to be set soon.

Doreen had the results of the past three quarters of the FY11 STAR report (COA statistical tracking report) and shared them with the board. She had compared the results with the unduplicated counts from previous years and they are as follows: FY09-1003, FY10-1140, and for just the first three quarters of FY11-1638 which shows quite an increase in senior center participation.

A memo was sent to Doreen from MOC Nutrition which stated that due to financial cutbacks in Title 3 monies, there will be a new protocol regarding the meals on wheels program. They are now going to "Managed Intake" which will be controlled by Montachusett Home Care. Montachusett Home Care will be the agency to prioritize who will be receiving meals on wheels, which will be determined by the degree of the client's illness/needs. If a client is not at home at the time of delivery, for what ever reason, they will not be considered a high priority and will be removed from the program.

Doreen stated that she "thought we were here to serve the community, not to make it difficult for seniors" and would like to begin exploring the possibility of using Formula Grant monies to start a "Box Lunch" program, which would be in addition to the MOC Nutrition program. This would consist of soup and a sandwich which would be delivered to clients who are cut from the MOW program or are in need of them and do not qualify for the MOW program under the new Managed Intake criteria, at a nominal fee.

The Lunenburg Public School system is doing a day of community service and food drive for the town called Project 582. Loxi Jo Calmes, School Superintendent, sent a memo to town departments asking for job requests for the students to perform. She also thought that senior citizens could benefit from this project. Doreen contacted a few senior citizens who may like some yard work done and sent a request for grounds clean up at the Eagle House Senior Center.

May is "Senior Citizen Month" and the Executive Office of Elder Affairs has a "proclamation" available for Town/Government officials if they would like to present it to their senior centers.

MART (Montachusett Area Regional Transit) sent a Memo to Doreen stating that the grant application for the new van had been approved and we should expect its arrival sometime in late May or early June. MART is still working on the details and will be contacting us later with an official notification.

The monthly COA budget report was distributed to COA members for review. A mistake was made in the utilities column for the month of March which will be corrected by Sue Doherty for next months meeting.

Old Business:

Article for Van Revolving Account: (Taken out of Order): Doreen explained that the Town Manager thought it would be wise to ask for \$5000.00 for this account after the amount of \$3500.00 was voted on at the March COA meeting.

A motion was made and seconded to amend the motion which was made in March concerning the van revolving account to read “to establish a revolving account to support a new van with funds not to exceed \$5000.00” All approved motion carried.

Parking Lot: Doreen spoke to Steven Flynn from MRPC (Montachusett Regional Planning Commission), who is now in charge of the parking lot grant, and he told her that all grants have been scored and are now waiting for approval. They must wait for the Federal Budget to be approved before any announcements can be made.

State Ethics Test: COA board members have begun taking and completing the required “State Ethics Test”. Proof of completion pages are being sent to the Town Clerk and the COA will be keeping a copy in the office files.

New Business:

Town Meeting Saturday May 7, 2011 – 9AM Doreen announced the Town Meeting date and time to COA board members and told them that the COA FY12 budget and the article for the new van revolving account will be voted on at this time.

Sub Committee Reports:

A motion was made and seconded to accept the March 8, 2011 minutes of the COA Board Development subcommittee as presented. All approved, motion carried.

A motion was made and seconded to accept the April 12, 2011 minutes of the COA Bylaw subcommittee as presented. All approved, motion carried.

A request was made to include COA Bylaw changes on the COA May agenda.

Pete Lincoln asked the COA Board Development committee to prepare a slate of officers for FY12 to be reviewed. A discussion was held concerning the COA Treasurer and Clerk being included in the slate of officers. It does not seem to be included in the COA Bylaws saying that they need to be voted on along with the President and Vice President at the Annual COA Meeting in June.

COA Advocacy Committee minutes acceptance was tabled until the May meeting.

Correspondence:

A letter from the Lunenburg Friendly Seniors requesting the use of the Eagle House Senior Center in October for their Annual Fall Fair was read.

A motion was made and seconded to allow the use of the Eagle House Senior Center to the Lunenburg Friendly Seniors for their Fall fair. All approved, motion carried.

A notice about the Nashoba Network meeting being held at River Court in Gorton on April 19, 2011 was read.

Doreen mentioned that the Friends of the Clinton Senior Center sent an invitation to a seminar they are holding called "Earn and Learn" was received. Doreen declined the invitation because it cost \$30.00 to attend.

Martha Campbell, Director of the Groton Senior Center forwarded an email to Doreen concerning a program request from Barbara Rich. She would like to start an outreach program which would involve helping isolated gay and lesbian people.

A job opening at the DPW which was sent by Highway Superintendent Jack Rodriquenz was read.

General Discussion:

Doreen gave kudos to Eagle House Outreach Coordinator Faith Anderson for her successful work on all of the "Baby Boomers" events.

Upcoming Events: See attached agenda.

Adjournment: A motion was made and seconded to adjourn the meeting.
All approved, and the motion was carried.

Meeting adjourned at 10:39AM

Respectfully Submitted,
Susan Doherty, Administrative Assistant