

INITIALS _____

CAPITAL PLANNING COMMITTEE Lunenburg, Massachusetts

**Marion M. Benson, Chair
Jamie Toale, Mbr.
Colleen Shapiro, Mbr.
Steve Raboin, Mbr.
Dennis Mannone, Jr., Mbr.**



**17 Main Street
P.O. Box 135
Lunenburg, MA 01462**

Minutes
November 7, 2013

Meeting Posted: Yes
Place: Ritter Memorial Building, 960 Massachusetts Avenue
Time: 9:30 AM

Present: Chair, Marion M. Benson, Jamie Toale, Steve Raboin, Colleen Shapiro, Dennis Mannone, Jr.

10-30-13 minutes approved.

Representing the schools were Superintendent Loxi Jo Calmes, Director of Facilities and Grounds John Londa, and IT Director Steve Malandrinos. Committee asked for breakdown of the \$65,000. iPad cart for primary school (PS), \$12,000; iPad cart for middle school (MS), \$12,000; netbook cart for high school (HS), \$17,000; laptops for PS, \$21,000; two media carts for HS, \$3,000. Ms. Calmes noted that each media cart has a laptop, speakers, and a document camera. These items are placed on a secure mobile cart that teachers utilize in the classrooms. Carts go to the classrooms versus students going to a computer lab for technology. Committee discussed using different terminology other than Media Carts.

Ms. Calmes took the Committee through the process of compiling the Schools' Capital Plan, noting that the Plan does not come before the Committee until it has been approved by the School Committee.

Replacement of Windows based front end controllers for PS, \$14,000- First priority. Proposed system is a more effective web based front end system which doesn't depend on a finite operating system. Bulk of the cost is the programming.

Asbestos replacement/abatement, THMS, \$138,000- Phase I in FY15 would remove ceilings and spray on fire retardant from above ceiling areas on the first floor of the Turkey Hill Middle School (THMS). Project will abate friable asbestos located above ceilings. Would go to the second floor in Phase II, FY 16.

Mobile Media Carts, \$65,000- see comments above. PS and MS each currently have one iPad cart. Request two media carts for HS (\$1,500 each) (composition described above). Replace desktops with laptops at PS at \$19,000 (40 laptops). Committee requested detailed spreadsheet from IT Director.

Shade Structure, \$41,766- Mounted on concrete pad with three picnic tables. Provides shade for special service student that must avoid UV rays (three students currently identified within the Lunenburg school system) and provides outdoor classroom area per Lunenburg's Open Space Plan. Also provides picnic area. Committee wondered if a "canvas" structure would be feasible. Fixed structure was proposed by school because a canvas structure would have to be disassembled in case of high winds, heavy snows, etc. Not necessary with fixed structure.

Scheduled for next week are the Library, Historical Commission, and the Council on Aging. Ms. Benson will request DPW Director also be in attendance.

Adjourned 11:05 AM.

Capplan/minutes 2013/ 11.07.13