

INITIALS _____

CAPITAL PLANNING COMMITTEE Lunenburg, Massachusetts

Marion M. Benson, Chair
Jamie Toale, Mbr.
Colleen Shapiro, Mbr.
Steve Raboin, Mbr.
Dennis Mannone, Jr., Mbr.



17 Main Street
P.O. Box 135
Lunenburg, MA 01462

Minutes
October 30, 2013

Meeting Posted: Yes
Place: Ritter Memorial Building, 960 Massachusetts Avenue
Time: 9:30 AM

Present: Chair, Marion M. Benson, Jamie Toale, Steve Raboin, Colleen Shapiro, Dennis Mannone, Jr., Town Manager Kerry Speidel

10-9-13 and 10-16-13 minutes approved.

General Discussion: Committee viewed Town-wide summarization sheet. Edits will be made.
Town Manager noted she requested DPW Director to identify 1) when things need to be replaced and, 2) then work on estimates.

Department of Public Works: Jack Rodriquenz, DPW Director presented.

Vehicles-

Street Sweeper, FY15- \$180,000- Occurs Town-wide spring into summer. Sand in roadway, danger to traffic and detrimental to drainage with serious environmental impact. One person dedicated to sweeper and one person dedicated with dump truck to follow sweeper. Mr. Rodriquenz opined that outsourcing is not financial feasible. Would be approximately \$40- \$50,000 to do each street once and anything else would cost extra. Cost is only for sweeper and operator. Cannot rent a sweeper by itself; have to also pay for the operator. Town would still have to supply dump truck and operator. It cost approximately \$10,000 to repair for last year. Maintenance costs were discussed. Mr. Rodriquenz noted that a one-year warranty would cover basic maintenance, but would probably request a five-year warranty.

Asphalt Roller, FY15- \$35,000- Would be replacing a 1968 model taken out of service three years ago. Have been renting since at approximately \$7,000/yr., but not cost effective. As a necessity, rental cost currently built into DPW operating budget. Ms. Speidel noted possibility of lease/purchase financing and pay through operating budget. Cannot do same with Street Sweeper as not in operating budget.

Facilities-

Updated Facilities Five Year Plan provided:

Eagle House, ADA Ramp, FY15- from \$25,000 to \$40,000. Figure includes excavation of banking and concrete ramp and railings set to ADA standards. Will need an engineer's design. Discussion ensued. Possible sidewalk down Memorial Drive? A sidewalk would not have ADA slope issues. Is a ramp required? Whose request (Eagle House)? Original intent proposed by previous Eagle House Director was to make upper parking adjacent to Teen Center accessible to seniors from the lower parking lot next to the Eagle House. Will have more discussion with Eagle House Director at November 13th meeting.

Public Safety Building, Epoxy Floors, FY15- at \$12,000- paint coming off when floors are moped. Floor now slippery. Would be done professionally. Will provide quote to Committee.

Ritter, HVAC Upgrade, FY15- \$21,000- the manufacturer no longer supports parts for the three AC condensers. More efficient ACs would cool the building properly. Will provide quote to Committee.

Eagle House/Library Replace Carpets, FY16- \$45,000 (no figure provided at initial submittal). Eagle House Director listed floor tiles and wall to wall carpeting under FY15 without a cost; DPW Director considers it for FY16 at \$45,000 combined with the Library. Breakdown is \$7,000 for Eagle House; \$38,000 for Library. Cost will increase for Eagle House once floor tiles factored in. DPW Director will get quote to Committee.

Eagle House, HVAC Upgrade, FY16- \$17,000 (no figure provided at initial submittal). Will provide quote to Committee.

Eagle House- Sprinkler System Repair, FY16- \$11,000. Becomes an issue; valve could be tripped if Lunenburg loses power. Will provide quote to Committee.

Library, Building Automation System, FY18- \$23,000 (no figure provided at initial submittal).

Public Safety Building, Building Automation System, FY19- cost included in above noted for Library.

Ritter, Reprint Brick and Chimney, FY19- \$28,500 (no figure provided at initial submittal).

Projects-

Paving, FY15- \$800,000- concern is that once new school building is under construction, it will difficult to go back to the citizens with large ticket items, yet these needs will not go away.

Town Hall Five Year Renovation, FY15- \$85,000- will work with the Building Reuse Committee. Noted engineering inspection attached to Form B-3. Cost is for structural work.

Marshall Park Parking Lot, FY15- \$37,000- Brought forth by the Fire and Police Chiefs. Would alleviate public safety issue on Chestnut Street. Committee requesting schematic. Could the youth groups contribute to the funding? Drawing will be provided to Committee.

Adjourned 12:00 PM.