

INITIALS _____

CAPITAL PLANNING COMMITTEE Lunenburg, Massachusetts

**Marion M. Benson, Chair
Jamie Toale, Mbr.
Colleen Shapiro, Mbr.
Steve Raboin, Mbr.
Dennis Mannone, Jr., Mbr.**



**17 Main Street
P.O. Box 135
Lunenburg, MA 01462**

Minutes
October 9, 2013

Meeting Posted: Yes
Place: Ritter Memorial Building, 960 Massachusetts Avenue
Time: 9:30 AM

Present: Chair, Marion M. Benson, Jamie Toale, Steve Raboin, Colleen Shapiro, Dennis Mannone, Jr.

9-25-13 minutes approved.

Discussion on department returns. It was noted there was not a vehicle inventory in the Police Dept. returns.

Police Department:

Technology: Chief Marino noted that as he has been busy with technology issues relating to the move to Regional Dispatch (RD), he and the IT Director have not had much opportunity to confer. Items needed in relation to the move to RD are two IP (Internet Protocol) security cameras on the perimeter of the PSFB (Public Safety Facility Building) which can be remotely monitored. Currently have analog cameras which require someone to manually move them. He is requesting a Crime Scene Camera. Tablets to go in the cruisers instead of laptops to create more room. Toughbooks need to be replaced. Fax Machine needs replacing. These four items were agreed upon between Chief Marino and Steve Malandrinos (IT Director). Chief Marino would prioritize as, 1) IP Cameras, 2) Tablets, 3) Fax Machine and 4) Crime Scene Camera. Mr. Raboin inquired if funds available through Regional Dispatch for IP Cameras. None that Chief Marino is aware of.

Facilities: DPW request (for FY 17) to develop unused space above Police Department for record storage. Chief Marino would like for FY 16. Also requested epoxy cell floors for sanitation and safety (FY 15).

Vehicles: Requesting one marked patrol vehicle for FY 15. He wanted to bring to the Committee's attention that there will be years when the purchase of three vehicles will be necessary. Replacing vehicles in the future will become problematic if the plan is not adhered to; the purchase of police vehicles is a priority. Mr. Raboin inquired how to avoid purchasing three vehicles in one year. The regular patrol vehicles get a lot of miles on them and they can keep them aside as spare vehicles. Find a way to recycle to get more out of them? Chief Marino noted that usually by the time the Police Dept. is ready to get rid of a vehicle, it has body and frame decay. The Committee noted that if the vehicle is good, but for operational reasons no longer needed anymore, the Committee could possibly find another home for it. Chief Marino wanted to note that prices may change as prices he currently obtained are for 2014. Come spring, no more 2014's will be manufactured and then will have to use the price for a 2015 model. Consequently, he ends up with less money for outfitting the vehicle as the figures he submits includes that cost.

Radio infrastructure. With the Dispatch Center being moved to Devens, they have a 100 foot tower. Main repeater at Sunny Hill Road. Backup in Town Hall tower. One in Leominster. Trying to eliminate dead spots. Water Dept. has put up tower by Keating. The prior Fire Chief started updating the infrastructure with grant money, but it wasn't complete. The main repeater tower at Sunny Hill Road went down because the power went out and the battery backup system was old enough that it would not back the repeater up. There is no generator and battery backup lasts approximately six hours. This is a request from both the Police and Fire Departments.

Two patrol rifles, two patrol shotguns, three ballistic shields. Combined items come to over \$10,000. Want to equip two more cars with rifles and shotguns.

Speed sign trailer with traffic data recording system. Current trailer was purchased in 1999. Will be a useful tool, especially with the possibility of a casino being built in Leominster.

Adjourned 11:55 AM.