

CAPITAL PLANNING COMMITTEE

Lunenburg, Massachusetts

Marion M. Benson, Chair
Carl Sund, Mbr.
Michael Mackin, Mbr.
Colleen Shapiro, Mbr.
Elaine Murphy, Mbr.



17 Main Street
P.O. Box 135
Lunenburg, MA 01462

Minutes
October 12, 2010

Meeting Posted: Yes
Place: Ritter Memorial Building, 960 Massachusetts Avenue
Time: 8:30 AM

Present: Marion M. Benson, Chair, Ernie Sund, Michael Mackin, Colleen Shapiro, Elaine Murphy

Chair opened the meeting with introductions and distributed notebook files containing all Department Form B requests to each member.

Chair reviewed the process and criteria for the benefit of the new members.

Questions posed:

- What has been spent from the FY 11 Plan?
- What is left to be spent?
- When will free cash be certified?

Chair will seek answers from the Town Accountant.

Committee did a quick overview of the requests. Noted was the GIS mapping of Town's sewer infrastructure, Master Plan funding, library updates of furniture, etc.

Discussion ensued concerning future meeting date. Tuesdays and Thursdays were the best days for all members. It was suggested that a later time would be better for the Town Manager. Chair will inquire and e-mail members.

Discussion ensued regarding the interviews with the Department Heads. The first interview request will be with the Technology Director Nancy Strom. The second will be schools, followed by the DPW (Department of Public Works), Police and Fire Departments (same day), and finally Library and Council on Aging (same day).

Chair will follow up with the Town Manager and note any change in process and/or directions to the members.

Meeting adjourned at 10:30 AM.

Capplan/minutes/2010/10-14-10