BOARD OF SELECTMEN
MINUTES
DECEMBER 1, 2015

The Board of Selectmen met in the Lunenburg Town Hall, Joseph F. Bilotta Meeting Room, as scheduled with Jamie Toale, Chairman; Robert Ebersole, Vice Chairman; Tom Alonzo, Clerk; Paul Bertram, Member; Phyllis Luck, Member and Kerry Lafleur, Town Manager. The meeting opened at 7:00 P.M. with the Pledge of Allegiance.

Public Comment

Mr. Toale stated he had attended the tree lighting ceremony last night. He thanked all who were involved in the event. He also reminded everyone that there are vacancies remaining on the Finance Committee, Architectural Preservation District Commission, Cable Advisory Committee, Personnel Committee and Public Access Cable Committee.

Ms. Bertram asked everyone to support the Girl Scout Pancake Breakfast being held this Saturday from 8 to 11 a.m. at Andrew Hall at the United Parish Church.

Mr. Ebersole reported from 10 a.m. – 12 Noon on Saturday there will be children's activities at the Public Library as part of their 10 year anniversary celebration. Open House will be from 3 – 6 p.m.

Ms. Luck stated the Eagle House Senior Center is holding their Christmas Boutique from 9 a.m. to 1 p.m. on Saturday. She also wanted to remind seniors to sign up for "Sand for Seniors" at the Senior Center. Ms. Luck wanted to thank the volunteers that came out Sunday morning to light the town center. The Lions Club pancake breakfast at the Senior Center is December 9th this month.

Ms. Luck reported on the *Cost Effective Community Stormwater Solutions* workshop she attended at WPI on November 19th.

School Superintendent Loxi Calmes invited all to attend the high school presentation this Friday and Saturday at 7:00 p.m. of "*A Date with Judy.*"

Tollbooth Fundraiser Request

Dave MacDonald, 155 Island Road, appeared on behalf of the Salvation Army to request a tollbooth fundraiser on December 12 from 9 a.m. to 3 p.m. at the town center and also at the CVS intersection. He has contacted both Police and DPW. The Monty Tech ROTC will be assisting them as well. He introduced Major Garrett of the Salvation Army to the Board. Major Garrett stated although their office is in Fitchburg, they are eager to be active in the surrounding communities. The toy drive and tollbooth fundraiser benefits children and people in this community. They have noticed an increase in the applications for help during the holidays. They distributed over 300 Thanksgiving baskets, more than double from last year. She added they appreciate the opportunity to conduct the fundraiser in Lunenburg. Mr. MacDonald stated that all money collected stays in the community.

Motion: T. Alonzo **2nd:P. Bertram**
To approve the tollbooth fundraiser on December 12th as presented **Vote: All in Favor**

Mr. MacDonald thanked the Board. Mr. Toale thanked Mr. MacDonald for all his community work.

Budget Revision Requests for Middle/High School Project

Supt. Calmes reported Change Order #4 included redesign of the main mechanical room ($5,817) as additional space is required to accommodate equipment and recommended clearances. Also added were trash and recycling receptacles ($6,890) for the main entry and the west ends of A-wing and D-wing gathering areas; added drain piping, upgrading of emergency mixing valve and change shower head for emergency washing stations ($6,257) to meet ANSI standards, and addition of cleanout for roof downspout connections ($5,971); totaling $24,935.00. After this request the remaining amount in the construction contingency is $4,007,862. Change Order #6 addresses notification from the MSBA about a clerical omission for advertising ($45,000) in the PFA. Classification is being changed from cost estimates to advertising. The next request is based on

Change Order #5 and has two changes; changes to the auditorium grading ($2,690) and the main gas service entrance train size and location, installation of bollards ($5,513). Total of this change order is $8,203 with the contingency amount now at $3,999,659.

Motion: T. Alonzo **2nd:R. Ebersole**
To authorize the Chair to sign the change order documents as presented **Vote: All in Favor**

Ms. Calmes thanked the Board.

FERC Filing as Intervener (Pipeline Project)

Ms. Lafleur reported she received notice from Congresswoman Tsongas' office recently relative to the forthcoming application filing by Kinder Morgan with FERC (Federal Energy Regulatory Commission). The application was filed on November 20th and started the 21 day clock on filing as intervener status. The deadline to file would be December 7th. Interveners have the right to participate in hearings before FERC's administrative law judges, file briefs, file for rehearing of a Commission decision, have legal standing in a Court of Appeals if they challenge the Commission's final decision and be placed on a service list to receive copies of case-related Commission documents and filings by other interveners. Interveners have the responsibility to send any documents or communication to other interveners, FERC and Kinder Morgan. There are a number of agencies that are active in this process. The Attorney General commissioned a study on the need for increased gas capacity and the study found that under existing market conditions, there is no electric sector reliability deficiency through 2030 and that no additional gas pipeline gas capacity is needed to meet electric reliability needs. Ms. Lafleur encouraged the Board and others to go to the Attorney General's website to read the entire findings report.

Ms. Lafleur reported a resident recommended the Town join the **Northeast Municipal Coalition Against the Pipeline**. Their mission statement reads as follows: Gathering knowledge and working collaboratively, this coalition of municipalities shall provide representation and information to relevant government bodies and the public concerning the Tennessee Gas Pipeline project proposed by Kinder-Morgan and its effect on our communities. The group meets on a periodic basis and the next meeting is on Monday in Lynnfield. She recommended the Town joining the group. She would be happy to attend the meetings if there is no board interest. Ms. Lafleur stated the Board would need to decide soon if they want to file as an intervener. Ms. Luck asked if there is a down side of being an intervener. Ms. Lafleur stated the cost of using legal counsel to prepare and file the petition is minimal but the expense of legal counsel following the process could add up.

The Board discussed filing as an intervener and joining the coalition. The Board concurred that legal counsel could file for the Town but does not want them to review the docket on an on-going basis. The Board members will do this task themselves.

Motion: R. Ebersole **2nd:T. Alonzo**
To file as an intervener to FERC and to join the Northeast Municipal Gas Pipeline Coalition
Vote: All in Favor

Ms. Lafleur will send out the agenda for the coalition's next meeting.

The Board approved and signed the minutes of November 3, 2015. The Board signed an Accounts Payable warrant in the amount of $287,022.04, a payroll deductions warrant in the amount of $42,222.51 and a payroll warrant in the amount of $693,012.18. There were no action file issues this evening.

Committee Reports

Mr. Ebersole reported the Board of Health met last night and is continuing their septic system loan program workshop. Their goal is to have the program ready for the spring of 2016.

Mr. Alonzo stated the School Building Committee meeting is next Wednesday; Finance Committee' s next meeting is December 3rd and they have scheduled the Five Year Financial Forecast from Town Manager Lafleur. Cable Advisory Committee met last night and reviewed completed questionnaires from town departments on their current and projected use of public access channels. He asked if it was possible to insert a cable survey in the tax bill mailing to inform about the online survey. Ms. Lafleur stated there is one page

available for mailing. She was planning on sending an updated report on the school construction project but they don't have to do that. Ms. Lafleur stated the best way would be to send the survey out with the tax bills.
Ms. Bertram reported the Conservation Commission met on November 18th and addressed some routine filings. There were two hearings where the applicants weren't present; one of those was tabled. Some abutters were present for the 155 Reservoir Road, lots 1- 9, hearing, however the applicant was under the impression his hearing was another night. The abutters were allowed to comment since they had waited all evening to do so. Although informed that the plans were available for viewing in the Conservation Commission office, they were not. The abutters' primary concern was the number of homes and the forestry plan. That hearing was continued to December 2nd. They also reviewed their regulations and bylaws and continue to do so.
Ms. Luck did not attend the School Committee meeting but read aloud from the article in the Lunenburg Ledger.
The committee discussed the health and wellness budget for fiscal year 2017 and the cost of operation and maintenance predicted for the new Middle/High School next year. Facilities Director John Londa met with the committee to discuss predicted costs of utilities at the new school. The committee meets again tomorrow evening.
The Zoning Board of Appeals met on November 17th and approved a special permit for a dimensional variation for Darren Specht, 131 Elm Street, to install 84 ground mounted solar panels. The project goes to the Planning Board next.
Mr. Toale reported Building Reuse Committee met on the 24th of November and asked the architect who is finalizing the feasibility study to look at costs involved with their recommendations. They meet again on December 21st and will prepare a presentation to this Board for January 2016.
Ms. Lafleur reminded her Five Year Financial Forecast will be presented Thursday to the Finance Committee. The meeting will be televised. Documents for the meeting will be available online. Capital Planning requests are due this Friday. On December 7th the fiscal year 2017 budget packets will be distributed to all departments and will be due on the 31st.
Ms. Bertram added the MPO meetings for November and January were cancelled; the next meeting is in January 2016.

The next meeting for the Board will be December 8th.

Motion: P. Bertram **2nd: R. Ebersole**
To adjourn the meeting at 7:50 p.m. **Vote: All in Favor**

Respectfully submitted,

Elaine M. Peterson

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Executive Assistant to the Town Manager