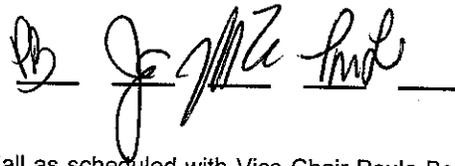


**BOARD OF SELECTMEN
MEETING MINUTES
7/8/2014**



The Board of Selectmen met in the Joseph F. Bilotta meeting room at Town Hall as scheduled with Vice Chair Paula Bertram, Jamie Toale, Robert Ebersole, Phyllis Luck & Town Manager Kerry Speidel.
Not present Chairperson Tom Alonzo

Regular Meeting opened at 7:00PM

7:00PM PUBLIC COMMENT: Ms. Luck commented on the previous day's storm and complimented the 1st responders for their quick actions. She also mentioned that the storm drains were full of debris and asked for the public's help with clearing them if they could.

Ms. Bertram also commented on the storm saying that if you are doing any type of tree cutting near the wetland to please contact the Conservation Commission so that they can be placed under Order of Conditions.

Mr. Ebersole mentioned that the Sewer Commission has retained the firm of Wright Pierce to design the Lakefront/Pierce Ave sewer extension and they will begin with a topographical survey of these areas which will take place between 7/9/2014 – 7/31/2014. Any questions can be directed to the DPW (Department of Public Works).

ANNOUNCEMENTS: None

CURRENT BUSINESS

1. Request to Ratify Town Manager's Appointments under Section 4-2(d) of Town Charter, per Attached List:

Ms. Speidel began by clarifying some of the appointment functions as follows:

- "RACES" Control Officer (Radio Amateur Civilian Emergency Service): Conducts one radio check each month with MEMA (Massachusetts Emergency Management Agency) on the shortwave radio at the Public Safety Building and is a non-paying position. This person is part of the Town's Emergency Management Team who can get/receive information via the shortwave radio during a State of Emergency.
- Fence Viewer: The Fence Viewer mediates disputes between property owners over fences.
- Field Driver: Responsible to respond to calls regarding livestock on public ways/public lands. The Animal Control Officer fills this roll.
- Forest Warden: Responsible to respond to and manage forest fires. The Fire Chief fills this role.
- Municipal Hearings: Responsible for hearing appeals of violation notices within the municipality.

Board members were in agreement that it would not be necessary to read the list of Police Officer Appointments again because it had previously been read into the record at the 7/1/2014 BOS meeting.

Mr. Ebersole moved to affirm the appointment of the Police Officers as read last week into the record and as listed in the print out provided to us by the Town of Lunenburg, the Town of Shirley, and the Town of Townsend. Mr. Toale seconded.

On vote, motion carried, 4 in favor, 0 opposed.

Ms. Speidel spoke to say that the next list of appointments is the same as was read into record at the 7/1/2014 BOS meeting. She noted that the Inspector of Animals (Board of Health appointment) and Technical Advisory Committee were removed and read into record the following:

Animal Control Officer	1 year	Kathleen M. Comeau
Emergency Management Director	1 Year	Chief Patrick Sullivan
"RACES" Control Officer	1 Year	Ralph Swick Jeanne Swick
Fence Viewer	1 Year	Robert H. Bowen
Field Driver	1 Year	Kathleen M. Comeau
Forest Warden	1 Year	Chief Patrick Sullivan
Hazardous Waste Coordinator	1 Year	Kerry Speidel
Hearings Officer	1 Year	Kerry Speidel

Inspector of Wires	1 Year	James Sharkey			
Asst. Inspector of Wires	1 Year	John Biery			
Inspector of Weights & Measures	1 Year	Stephen Cullinane			
Inspector of Plumbing & Gas Fittings	1 Year	Gary R. Williams			
Asst. Inspector of Plumbing & Gas Fittings	1 Year	Richard Kapenas			
Public Weighers	1 Year	Faye Silva	Eric Morin	Eric Ward	Jay Valier
		Brian Contois	Gary Savoie	Robert Pierce	
		Richard Reynolds			
Senior Citizen Property Tax Work-Off Program & Taxation Aid Committee	1 Year	Kathryn Herrick	David Manzello	Doreen Noble	Shelly McCaie
		1 Vacancy for a citizen at large			
Tree Warden	1 Year	Jack Rodriquez			
Veterans' Service Officer	1 Year	T.J. Blausen			
Local Census Liaison	1 Year	Kathryn Herrick			

Mr. Ebersole moved to reject the appointment of the Animal Control Officer as presented. There was no second to the motion.

Ms. Bertram called for another motion.

Mr. Toale moved to approve the Town Manager's appointments as listed and read. Ms. Luck seconded.

On vote, motion carried, 3 in favor, 1 opposed (Ebersole).

2. Further discussion of FY2015 Town Manager Goals: Ms. Bertram noted that the Town Manager had put together a packet of board members recommendations, which are not for public discussion, and that the only evaluation that is public is the consolidated evaluation. She asked the board to review each other's recommendation and then bring back comments to either a workshop session or to a meeting when there is a full board present for discussion

Board members were in agreement and this item has been tabled to a future meeting that will be determined later.

3. Further Discussion of FY2015 BOS Goals: Tabled to a future meeting that will be determined later.

4. Minutes/Warrants/Action File Issues

Minutes: None

<u>Warrants:</u>	6/30/2014	W# 1P-14	\$171,195.08
	6/30/2014	W# 71-14	\$118,502.00

Action File Issues: None

5. Committee Report: Board of Health; Building Reuse Committee; Capital Planning Committee; Finance Committee; Library Board of Trustees; MPO; Planning Board; PACC; School Advisory Committee on Acceptance & Diversity; School Committee; School Building Committee; Sewer Commission; MA Broadband:

Board of Health: No Report

Building Reuse Committee: Mr. Toale reported that this committee met last evening where they discussed the following:

- The joint meeting with the Planning Board
- Attending future Planning Board meetings concerning the village zoning efforts and lending support to their efforts
- Continuing ongoing discussions/updates/communications with the public and other entities concerning the Building Reuse Committee's activities

Ms. Bertram asked if this committee was working building by building or if they are looking at it as a whole. She also asked when they expect to come back with recommendations.

Mr. Toale replied that there are so many pieces to the puzzle which makes that difficult to answer. The buildings are being dealt with individually and our plan is to bring "bite size" decisions to future Town meetings and we will lay out a timeline for each building as time goes on.

Ms. Bertram would like a more comprehensive report of the status of the buildings before Fall Town Meeting.

Mr. Toale noted that any report that would come to Fall Town Meeting would most likely focus on the zoning aspects.

Capital Planning Committee: No Report

Finance Committee: No Report

Library Board of Trustees: No Report

MPO: No Report

Planning Board: No Report

PACC: No Report

School Advisory Committee on Acceptance & Diversity: Mr. Ebersole noted that this is completed and should be removed from the agenda.

School Building Committee: No Report

School Committee: No Report

Sewer Commission: No Report

MA Broadband: No Report

6. Town Manager Reports or Department Reports: Ms. Speidel spoke about the Katkin property which has gone into Chapter 61A and is being sold. The Town has Right of First Refusal and she had sent all information to the Planning Board, Conservation Board, Open Space Committee and Town Counsel for review.

The Planning Board replied saying that they would endorse anything that the Conservation and Open Space Committees would recommend.

Town Counsel had replied saying that there were several deficiencies in the notice which was sent to the Town.

Ms. Speidel asked the board to sign the document from Town Counsel noting the deficiencies and explained that this will be returned to the attorney representing the owner/seller to inform them of the deficiencies. The Town will then have 120 days from when the new purchase and sale agreement has been received to make their decision regarding the Right of first refusal.

Conservation had indicated that they may have some interest in this property and Ms. Bertram recommended that the BOS sign the document. Document was signed.

Ms. Speidel provided a power point presentation showing the damage that had been done in the Lake Shirley area due to the previous evening's storms. At one point there were 650 residents without power, several homes had received some sort of damage ranging from minor to moderate, and roads were blocked by fallen trees and wires.

Although the power has been restored there are still storm drains to be cleared and fallen trees to be removed. She expects several more days of work to be done by the DPW before this can be completely cleared. Extra personnel and vendors have been called in to aid in the clean up. It was also suspected that a micro burst may have developed due to this storm.

Ms. Luck asked if the State would provide money for a situation like this.

Ms. Speidel replied that if we were to declare a State of Emergency there is a process to go through for reimbursement that is Federal aid that comes through the State. There is a threshold formula that needs to be met in order to receive reimbursement. Although this is very severe to the people who were affected, this would not qualify for Federal/State funding reimbursement.

Individuals who did suffer damage should report it to the Town/DPW.

Ms. Bertram requested that opening the Town Land Fill should be investigated, specifically for those affected by the damage to dispose of their storm debris.

Ms. Bertram thanked all who responded to this emergency for their efforts.

Ms. Speidel updated the board on the Planning Board current appointment item. There are two applicants for this seat and interviews with them have been scheduled with the Planning Board for 7/14/2014. The BOS will attend the 7/14/2014 interview meeting to be followed on 7/15/2014 with a joint session, at the BOS meeting, between the BOS and the Planning Board to appoint a person to the vacant seat. This appointment will be in effect until the next annual election in May of 2015.

PUBLIC COMMENT: Mr. Ebersole reminded the public again about the sewer extension work which will begin on 7/9/2014 and will continue through 7/31/2014.

Ms. Bertram reminded all again to contact Conservation about damage they may have incurred during the storm.

APPOINTMENTS/ RE-APPOINTMENTS/ RESIGNATIONS: Discussed under Item (1) of Current Business

ADJOURNMENT: Being no further business Mr. Toale moved to adjourn the meeting. Mr. Ebersole seconded. On vote, motion carried, 4 in favor, 0 opposed.

EXECUTIVE SESSION : None

Meeting adjourned at 7:49PM

UPCOMING MEETING SCHEDULE

July 15, 2014 July 22, 2014

*Respectfully Submitted,
Susan Doherty, Recording Secretary
Board of Selectmen*