

pc by Jim — *JA*

**BOARD OF SELECTMEN
MEETING MINUTES
2/15/11**

The Board of Selectmen met in the Town Hall, Joseph F. Bilotta Meeting Room as scheduled with Paula Bertram, Steven M. deBettencourt, Ernie Sund, Tom Alonzo, Dave Matthews and Town Manager Kerry Speidel present. Meeting opened at 5:52 P.M. and recessed for Executive Session at this time, reconvened @ 7:11 with the Pledge of Allegiance

PUBLIC COMMENT

ANNOUNCEMENTS

APPOINTMENTS

1. 7:05 PM – **Unitil Tree Trimming Program & Rate Case** – John DiNapoli, Municipal and Facilities Manager from Unitil was present to provide an update on the tree trimming and the upcoming rate case. Keith Carou, Chief Operations Mgr., discussed the 12 mile stretch that is being addressed in the current tree trimming schedule; West Townsend Road, Chase Road, Northfield Road, Howard, Chestnut and parts of Oak and Mass Ave., started this in late December/early January but have had to stop the past two weeks as the roads are no longer wide enough because of the snow. They will stay on this until completely finished with the 12 miles, hopefully done by the end of March. These areas were moved up in the trim cycle as they were areas of concern. Based upon over 100 circuit miles they are about 85% of their reliability and getting out there clearing of the way using the old schedule and the budget that they have. They go door to door and leave hangers with every customer requesting consent. Also provides information to the customer as to why, who's responsible for what, and how they complete the trimming process.

John noted that if the rate case does get approved it will greatly improve the tree trimming schedule that they currently have in place. Paula questioned directional trimming and ground to sky and the trimming that was done on the streets was this "directional trimming" and per Keith this was directional and not ground to sky. She also questioned the steps that have been done to eliminate the issue of trees being marked for trimming/removal. Per Keith they noticed a gap in the procedure and now provide door hangers to let the customers know that we've been by either in response to a complaint or for tree trimming informing them of what was found or the trimming verification; we encourage people to call so that they fully understand the actual standards that Unitil goes by.

Paula doesn't agree with the number that Unitil is using being 85% complete in vegetated management and disagrees with their statement that they've reached their 85% completion for their schedule for Lunenburg. Per John, they are doing the best that they can with the funds that they have and noted that this is based upon the current tree trimming schedule. Optimistic with the rate case and the potential to increase funding for vegetation management to meet the needs of the citizens.

Paula questioned what is currently being expended by Unitil on tree trimming.

Per John they currently have \$400,000 allocated for all communities that they serve and with the new budget, will be tripling the amount allocated for vegetation management to \$1.4 million.

Gary Epler Corporate Attorney for Unitil reiterated that part of the DPU order was that Unitil hire an independent consultant (ECI) to have a review done on the entire system, which was done and an extensive survey was completed. The result of the review provided a detailed analysis of the types of trimming and vegetation management program for Unitil. They are hopeful that the DPU will look favorably upon this information and grant the rate increase which would quadruple the amount of money allocated for this program.

Paula questioned if the filings that are on record have a summary of what was determined for each community. She also reviewed the door hanger and noted that nowhere on the form does it give the homeowner the information as to what type of trimming will be occurring on their property, doesn't outline specifically what happens on individuals property.

Ernie questioned if this information can be provided to our public access channel so that it's more available to the general public, and they can be aware of what the process will be. John will provide this information to Kerry.

Steve would like to also place the information as to what streets are going to be trimmed on our website as well.

Keith has provided the information to the DPW Director, Jack Rodriquez, and will provide him with the future tree trimming schedule.

Dave discussed the 13 million in costs related in the storm damage and whether they've tabulated the cost incurred as a result of the tree trimming.

Per Attorney Epler, the design is of a new program, this is a new process. Their determination was the damage that was done to the lines was not a result of normal trimming that would occur. The Hatch Tree Program is directly related to the rate case.

Dave commented that theoretically, where we pay some of the highest rates in the country, that you would have expected that the tree trimming would have been ongoing.

Attorney Epler our rates are not the highest in the country, what they are trying to do in this rate case, is to mitigate the impact to their customers, so that they will not see an increase in their rate as a result of this rate increase. Mitigating the damage recovery of the 13 million associated with the company's effort to restore electric service to its customers following the December 08 ice storm by extending over a seven year period of time. A straight average customer using 600KWH will see no increase.

Tom discussed the mandate to go out and do a new vegetated management program and questioned if this has been finalized. Per Attorney Epler, we filed the proposal with the DPU and haven't heard back, timeframe beginning of August. On the stormwater component, they went through process of a management audit and part of this audit is to provide this proposal for the audit.

Tom so as we speak today, then it's not approved, not implemented either. To which Attorney Epler concurred. What is the current timeframe by your current vegetated management, by which you get through all of the wire miles in town.

Per Keith, it's 5 to 7 years on 13 KV (voltage) or 7 to 10 years on 4 KV which there are very small amounts of 4KV (low voltage). So 5 to 7 years and are very close to that, not at 100% but very close to it.

John explained the tree trimming plan and process and how they've determined that they've reached about 85% completion according the plan in place right now and funding available.

Tom questioned what is the percentage that you spend on vegetated management; versus their entire operating budget. And what would their personal assessment be on the trimming that you have done.

Attorney Epler noted that there is no industry standard, no state standard on percentage allocated towards tree trimming and they are about average on what other companies do.

Keith looks at this in a different perspective and that their trimming the past seven years has been effective, it is adequate what they do right now, but they want to be better at it, but in order to do that it comes at a cost to the consumer. Their reliability that they have right now works really well, but yes, he would like to have it better.

Tom commented that if you're doing a good job, a decent job, then why would you want to triple the amount. You go this review from this expert, only because you were mandated to do it. Not because Unitil said that they wanted to better their service to their customers, you were ordered to do this by the DPU.

Attorney Epler absolutely they were ordered to do that as a result of the storm. If the storm hadn't happened, every company in New England would be proceeding as they normally have done. The result of the storm was a work style change throughout the industry, there was reaction to that, customers, the industry and the regulators. They will defend what we've been doing as been adequate for most conditions, but for extreme conditions you increase what you're required to do and try to have a more comprehensive program and more scientific analysis of the process and what the program is. Any time you change the service quality, there's going to be a cost impact, doesn't mean that what we've been doing has been inadequate. The proposal that they are making is that they have a more scientific and systematic approach to tree trimming management and believe that this will increase service quality. They are adding a very expensive component to the tree trimming by adding the removal of hazard trees, and address individual trees, which is a much more labor intensive process.

Tom commented that this is the first night that he's heard of "hazard tree removal" and has been following this since the ice storm. Attorney Epler noted that for every dollar that they receive for "tree trimming" in the proposed budget will be dedicated funds utilized only for tree trimming. He also provided and reviewed the attached Rate Case Review.

Paula commented on the petition filed with the Department of Public Utilities for an increase in its electric distribution rates. "The Department has docketed this matter as D. P.U. 11-01 and has suspended the effective date of the proposed rate increase until August 2, 2011, in order to investigate the propriety of the Company's request. The Company was last granted an increase in electric base rates in 2008. The Company seeks to increase its annual electric distribution revenues by \$7,149,627, which represents an 11.3 percent increase in current total electric operating revenues or a 42.6 percent increase in its electric distribution revenues. The requested increase consists of two components: (1) \$4,943,759 as a claimed electric base distribution revenue deficiency; and (2) \$2,205,868 in annual recovery over a seven-year period of \$13,026,642 in expenses associated with the Company's efforts to restore electric service to its customers following an ice storm in December 2008. The proposed storm expenses include carrying charges at the Company's proposed weighted average cost of capital of 8.58 percent. The Company states that the rate impact of its proposed \$7,149,627 electric distribution revenue increase is equal to an average increase of \$0.01 621 per kilowatt hour ("kWh"). The Company proposes to mitigate this rate impact by implementing an equal and offsetting reduction of \$0.0 1621 per kWh in its current transition charge. The decrease in transition charge would be deferred and collected from customers at a later date, with interest." In her opinion their attempt to recoup the 13 million from the rate payers is unconscionable and to come back to the consumers and say that there is a revenue shortfall when substantial bonuses were granted to Unitil employees is also unconscionable. Questioned the shortfall.

According to Attorney Epler, it's roughly 7%. The average consumer is not going to see an increase. Referred to effects of increase as proposed in the hearing notice and the percentage of customers that fall within the specified ranges; 600 KWH or less 56% of the customers, this is considered the mean average, 800 KWH or less 78% of the customers.

Paula questioned what infrastructure improvements are.

Per Attorney Epler, replacing particular wires, transformers, etc., would entail larger capital costs.

Dave questioned how long Keith Caribou has been with Unitil, who stated that he's been with the company since last October. Per Dave we've paid for years for service, for infrastructure for tree trimming and this hasn't been done and you're asking us now to dig deeper for what we should have received before, just doesn't jive and not right to come back to us know an say you've got to pay for this.

Tom announced that there is an open hearing on the rate case next Wednesday, 2/23/11. Two sessions are scheduled: Afternoon from 2:00 pm to 4:00 pm and evening from 6:00 pm to 8:00 pm at the Fitchburg Memorial Middle School, 615 Rollstone St., Fitchburg. He plans on attending as he was involved very heavily at the DPU hearings and in their findings noted that they wouldn't allow Unitil to

pass along the costs to the rate payers and he strongly urges DPU to honor their decision. They're only mitigating the rate increase by delaying the charges.

Paula hopes that citizens from Lunenburg and surrounding communities to attend and noted that individuals can file written comments by March 4th and that she and Tom will be attending one of the sessions of the February 23rd hearing.

Cathy Clark, 275 Cross Road thinks that it's unconscionable what they're asking for and urges people to attend the hearing.

2. 7:30 PM – Retirement System Overview – Kevin Blanchette, Executive Director – Kevin presented the attached information and provided an overview of the retirement system. One of the oldest and largest retirement systems in Massachusetts; currently comprised of 95 Member units and dates back to 1911. Back then the system was sort of an annuity fund, relief fund for disabled members. The system itself wasn't actually written until 1937 as public workers were specifically excluded from Social Security. Many of the industrialized states designed their own pension plans as a result. It's within the Statute, spelled out in law and they are contractual in nature; any change must be done by legislative act and signed by the governor. Up until 1988 the governmental units were never required to pay into the system, never any matching contribution and paying off the unfunded liability as a result is what now drives the assessments to individual communities.

They have recently completed an actuarial of the system; average age of active members is 47 years old and has 9.6 years of service. Average salary as of 1/1/10 is \$35,300, currently over 2,000 retirees, average age or which are 74 and average pension is \$14,000. Currently have 215 disability retirees, average payout for disability is \$25,900. They also have 2,324 inactive employees, those are employees who have worked in the system but have chosen to leave their money in the system. They are earning a benefit because the retirement is tied to number of years in the system, compensation and age.

Currently the unfunded liability, the gap between the assets and the accrued liability, is 449 million dollars and as such they are about 49% funded, which is in part due to the market crash in 2008. As a result, the funding schedules were extended by the legislature and have now been extended to 2040. This is to stabilize the assessments for our retirement system, so you will not have any surprises in the ensuing years. This year the increase was capped overall to 6% for the next two years, and 7% going forward to 2040. Reviewed methodology of how the assessments are calculated.

Costs of benefits are what are normal costs are and employees pay anywhere from 5% to 12% into the system. Normal cost for the employer is 3.5% compared to Social Security you'd have to match at 6.25%. What drives the costs is paying off for the past sins, not the benefits that people are earning but for those who had retired previously.

CURRENT BUSINESS

1. Minutes – None

Warrants - #45 11, 2/15/11 - \$110,493.40, # 46 11, 2/16/11 - \$366,007.35, 17P 1q1, 2/17/11 - \$628,590.27 and #17M 11, 2/17/11 - \$622.02 reviewed and signed.

Action File Issues – Paula, Ritter Building servers are not being backed up, sees this as a huge issue. Kerry to follow up with Nancy Strom.

2. Committee Updates –

Tom the Finance Committee meets this Thursday, is also the budget hearing.

Paula – Planning Board meeting Keatings property on a number of improvements to the site. In addition they discussed the Tri-Town Landing 40S and the fact that the funding does not appear to be in place and there's a qualification process that has to be completed. This is a concern as this was part of the package when we adopted that project. To date there are 17 children in the development and is a huge concern if the funding is not available, we need to offset the cost of educating these children.

3. Department Updates -

a. Scott Glenny, Fire Department, Uncollectable Ambulance Fees, Fleet Expansion – Scott presented the attached information for the board and provided a quick overview. He hopes to be able to complete the radio improvements to the system this year, pending approval of capital request.

Put old Police car in service as a result of the need for having the pickup truck available as there was an increase in the need for a vehicle to conduct inspections; (noted recent developments) these often times may take up to 4 hours to complete thereby not having a vehicle available. Sees this as a cost savings measure as it has been saving on the wear and tear of the pickup which has been utilized as well for snow removal. The command vehicle is the Chief's and when he is away, leaves this for the deputy in charge.

Dave commented that what bothers him is that we're approaching a year where we're facing layoffs and can't see why there's enough value there to have that car there. When that gets worn out, then you'll want to replace it, just creates a liability concern.

Scott understands but knowing the developments that we were experiencing and the increased need and they were able to find someone to paint and did most of the work on the police vehicle in house and on their own. Believe that it's going to prolong the life of the pickup truck. Paula questioned where this vehicle is in it's life service. Per Scott the rotation from another department makes the most sense, this car is being treated differently than a police car and have idea's of replacing this in the future as he believes that there are a couple of more useful years in this vehicle.

Paula would like to see this as a discussion as far as the capital plan.

Dave's contention is that this board has to set a policy on vehicle rotation, up front discussions and decisions.

Paula reviewed the requests in the Capital Plan and per Scott all that should be on this year is the radio's (\$20,000) and the re-outfit of Engine 2, 1988 brush truck. The ground clearance is what it needs to be adjusted; trying to trade and build a simple flat bed body and put a skid unit that holds 200 gallons of water.

Paula discussed the phasing in of a second shift, and per Scott what happens now is that at 6:00 PM all the career staff goes home. At night the call people come home; noted that we have a dedicated group of people, but the problem is to get the truck out the door in a reasonable timeframe. With a call department it may take the responders at least 8 – 10 minutes to get to the station and then out onto the call which could result in an 18 – 20 minute response time. Not acceptable and if there were to be at least two people in the station overnight in order to get the truck out the door in a reasonable timeframe, feels this is imperative.

b. Dan Bourgeois, Police Department – Dan provided the attached information as an overview of the reporting on the police department.

Paula questioned the shortage staffing and overburden of Det. Deming and in the Town Manager's projected increases, would these additional staff meet the needs of the department. Per the Chief it will initially as it's difficult to determine crime statistics based upon number of housing units. Yes, he could use a second detective now, but have to look at our patrol response on the street level now. He has had discussions with Kerry as to how he would handle one additional employee and how we would schedule an additional position. The time for the need for more staff is becoming real and is a work in progress.

Paula also questioned the training that occurs such as "train the trainer" and per Dan as this is an overtime issue and with a minimal staff that overtime is usually used to cover shifts. He would also like to get a couple of specialized trainings going on, would like to have some people on call, 24 hours a day, such as rape investigators, or crime scene investigator.

Paula questioned if a cost analysis been done and Dan has, but have to realize that this person is also taken off the street, off patrol and as such it is a balancing act. Also on call duty, is there a specific rate? Per Dan, currently don't have any officers on-call, but there is a minimum 4 hour pay once an officer is called in.

Dave commented that every year we've heard the plea for additional manning and we need to realize that the time has come and realize that the need is there. Tom reiterated and noted that this is something that has come up every year for ten years.

c. Jack Rodriquez, DPW, Street Signs, Stormwater Regulations – Jack discussed the paving as it relates to comprehensive management schedule. Madates – MUPCD, traffic devices put out by Federal Highway Assoc., first phase requires compliance by 2012, have to index and catalogue what the town has in place. Much like stormwater mandate, the largest obstacle is if we don't comply, could result in lawsuits from public (tort liability) could be extreme. Will have to look at a dollar amount to at least begin phase one. Just have to do this even though it's like most mandates, with no identified sources of funding. This year he is asking for funding so that he'll be able to stripe the lines throughout the entire town.

Stormwater mandate – initiated in late 2003, have been compliant since then as last town meeting we passed the bylaw. Now EPA is coming around with the second round of permitting. Next week the EPA is holding a public hearing in Leominster on the draft permit, something that we have every intention of getting involved with immediately to ensure that we do everything that we have to do, when we have to.

Comprehensive pavement management schedule - current funding less than \$400,000. Submitted budget knowing that it's going to be difficult to identify a source of funding beyond the amount in Chapter 90 funding. We are way past keeping the roadways up along the way, will have to infuse \$800,000 to \$1 million dollars in our infrastructure moving forward. The message has seemed to have gotten through to the residents of town. If this plan were to continue into practice, would work on New West Townsend Road, Lancaster Ave., just those two would be in excess of \$800,000. Noted that crack seal along the roadways does buy us some time in the pavement management plan and will take this out of the operational budget, about \$20,000 - \$25,000 towards the crack seal process.

Personnel – 1995 had 7 employees to the Highway Department; General Highway budget was \$120,000, in 2010 there are 4 employees and the budget was \$110,000, speaks for itself. Have 4 people to take care of 80 – 100 miles of roadway, roads aren't going to get done this way. Look at a 15 year span where you've literally cut the staff in half and reduced funding, we're not even holding our own. On top of this, last year the department was cut \$40,000 in the spring because of the state budget cuts. When we say, we just don't have the money to spend, we don't have the money to spend. Expressed appreciation to the personnel who work sometimes round the clock.

Kerry noted that there are two unions at the DPW and they were one of the first groups to agree to a furlough, and a zero percent cost of living and freezing the step increases. The effort that they have shown is among the best of all the employees, don't know of any that have given more than the members of the DPW unions. Provided the attached snow expenditures to date, 2/15/11, currently \$16,772.78 over budget.

Paula questioned the sign program and mapping, GIS program, has there been a change or simply an inventory? Per Jack it's both, and because of the standardization requirements, approximately 90% of the signage may have to be changed.

Paula questioned if we have the capability to design the signs as we have in the past and per Jack, the machine that we've utilized is antiquated and has out used it's purpose. Intends to reach out to neighboring communities for possibilities in working together to meet the standards. Standards are available now, they are specific on size and reflectivity.

Paula question on stormwater, and her interpretation of compliance, in that in the report there was some work that had to be done in-house and followed up on; is there money in the budget now for follow-up on the catch basins that were known to need follow up or do you foresee holding off until funding is available.

Jack, referred to the history with the engineering firm that we retained and the changes that have occurred over the years. There were five or six outfalls that had dry weather flows. One was found to be a water break, further examination of the other out falls; no there has been no action. We will have to revisit all of the outfalls, not only those that had issues. We don't have that money specifically set aside.

Paula would like to suggest a future agenda item with Weston & Sampson so that we can discuss where we are going with the stormwater requirements. Also on the Capital Plan requests, the one item is the front end loader. Proposing to take the 1984 loader and the 1999 and using these as trade in while they still have some value.

Also on the sander, concern raised by the board that it hadn't gone through the capital program having an equipment management system. Per Jack the biggest glaring deficiency is in the vehicle maintenance, need to have individuals that can do the work, need to have a software package that documents the work as any documentation that we have is minimal. Spoke with Kerry about hiring an individual, outside the box, technical person so that they are able to be trained in the pump stations (sewer), some knowledge of the buildings, some computer training, perhaps a second shift, to have somebody there should dispatch call, they can go out.

Ernie questioned if there is a list of the projects that would show what the true department needs are.

Dave would like Jack to identify what doesn't get done anymore that used to be done, what's being outsourced. Adding staff, need to be able to say what will we be able to do, that we should have been doing.

Jack commented that to spend a great deal of time doing costs analysis, his time would be better spent doing the work.

Ernie would like to see a general work program, such as how many catch basins, how many a week do you do, this is part of the project list.

Paula, just a list of projects, understanding goals and what active projects that you're working on, that are ongoing. What we're looking for is a list of projects that you're working on so that we can understand what's going on with the department. Similar to what you presented with regards to the road management program. Understanding that there are things that we used to do in-house or for one reason or another, they no longer get done. To explain what could be, what is, and here's what's going to happen.

Tom noted the one thing that's common is the fact that his example of what the staffing was then, versus where we are now, was something that he expected to come up in the 10 year retrospective. We're doing the same thing, paying less, growing more and it makes no sense, are we going to keep services or funding level. Level funding and level service are in no way near each other.

4. Town Manager Updates - none

OLD BUSINESS

COMMITTEE APPOINTMENTS/REAPPOINTMENTS/RESIGNATIONS

1. **Resignation of Rob Bowen from Municipal Utilities Task Force** - board accepted resignation with regrets, letter of appreciation to be sent.

EXECUTIVE SESSION

1. **M.G.L. Chapter 39, §23B (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigation position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel.**

UPCOMING MEETING SCHEDULE

February 17, Presentation of Budget Recommendation

March 1

March 8

March 15

Being no further business board voted unanimously to adjourn Regular Session at 11:01 P.M.

Respectfully submitted,

Laura Williams, Chief Administrative Assistant
Board of Selectmen

**Worcester Regional Contributory Retirement System
Member Unit Appropriations for Fiscal Year Ending June 30, 2012**

Unit Name	FYE 2011 Appropriation			Total	2010 Salary	Normal Cost	FYE 2012 Appropriation			% of Total Salary	Increase over FYE 2011	Payment on 7/1/2011
	2002 ERI	2003 ERI	Total				UAI	2002 ERI	2003 ERI			
Ashburnham	23,807	-	413,259	2,862,346.00	113,302	289,665	22,875	425,842	1.3%	3.04%	417,804	
Ashburnham-Westminster Regional	-	-	386,284	2,816,187.51	111,475	284,994	-	396,469	1.2%	2.64%	388,986	
Auburn	131,134	20,356	1,637,055	11,149,364.24	441,332	1,128,298	125,998	1,715,177	4.9%	4.77%	1,682,803	
Auburn Housing Authority	-	-	17,865	206,596.00	8,178	20,907	-	29,085	0.1%	62.80%	28,536	
Auburn Water District	3,903	-	72,175	452,497.76	17,911	45,792	3,750	67,453	0.2%	-6.54%	66,180	
Barre	4,293	1,718	229,729	1,552,478.00	61,453	157,108	4,125	224,336	0.7%	-2.35%	220,102	
Barre Housing Authority	-	-	10,748	81,087.00	3,210	8,206	-	11,416	0.0%	6.22%	11,201	
Berlin	-	-	215,638	1,741,787.00	68,946	176,266	-	245,212	0.8%	13.71%	240,584	
Berlin-Boylston Regional	-	-	82,219	575,572.00	22,783	58,247	-	81,030	0.3%	-1.45%	79,501	
Blackstone	-	-	387,033	2,587,247.31	102,412	261,825	-	364,237	1.1%	-5.89%	357,362	
Blackstone Housing Authority	-	-	7,818	58,416.80	2,312	5,912	-	8,224	0.0%	5.19%	8,069	
Blackstone-Millville Regional	-	-	262,710	2,085,677.99	82,559	211,067	-	293,626	0.9%	11.77%	288,084	
Bolton	12,880	-	285,852	2,133,624.00	84,456	215,919	12,376	312,751	0.9%	9.41%	306,848	
Boylston	9,757	-	342,956	2,720,507.50	107,687	275,311	9,375	392,373	1.2%	14.41%	384,967	
Boylston Water District	-	-	-	98,682.00	3,906	9,986	-	13,892	0.0%	0.00%	13,630	
Brookfield	6,505	-	141,903	1,036,792.00	41,040	104,922	6,250	152,212	0.5%	7.26%	149,339	
Charlton	33,304	-	615,015	4,375,771.00	173,209	442,821	32,000	648,030	1.9%	5.37%	635,799	
Cherry Valley-Rochdale Water	-	-	29,743	277,331.22	10,978	28,065	-	39,043	0.1%	31.27%	38,306	
Cherry Valley Sewer District	-	-	7,932	36,432.34	1,442	3,687	-	5,129	0.0%	-35.34%	5,032	
Douglas	9,366	8,988	657,459	5,105,481.99	202,093	516,667	8,999	736,391	2.3%	12.01%	722,492	
Dudley	99,522	5,948	477,282	2,759,948.00	109,249	279,302	95,624	489,887	1.2%	2.64%	480,640	
Dudley Housing Authority	-	-	10,631	82,618.64	3,270	8,361	-	11,631	0.0%	9.41%	11,411	
Dudley-Charlton Regional	30,571	13,350	658,198	4,562,291.00	180,592	461,697	29,374	684,484	2.0%	3.99%	671,565	
East Brookfield	-	-	78,192	561,035.00	22,208	56,776	-	78,984	0.2%	1.01%	77,493	
Grafton	30,051	12,954	1,073,815	7,345,343.41	290,755	743,337	28,874	1,075,406	3.3%	0.15%	1,055,108	
Grafton Housing Authority	-	-	22,473	151,041.00	5,979	15,285	-	21,264	0.1%	-5.38%	20,863	
Hardwick	9,887	-	89,989	684,977.19	27,115	69,321	9,500	105,936	0.3%	17.72%	103,936	
Harvard	-	-	55,437	4,042,825.47	160,029	409,128	-	569,157	1.8%	2.65%	558,414	
Hillcrest Water District	-	-	3,858	31,771.14	1,258	3,215	-	4,473	0.0%	15.94%	4,389	
Holden	49,305	-	942,109	7,401,962.90	292,996	749,067	47,374	1,089,437	3.3%	15.64%	1,068,874	
Holden Housing Authority	-	-	11,419	100,202.00	3,966	10,140	-	14,106	0.0%	23.53%	13,840	
Hopedale	-	-	597,263	3,758,533.83	148,776	380,358	-	529,134	1.7%	-11.41%	519,147	
Hubbardston	7,805	3,304	154,046	1,027,350.00	40,666	103,966	7,499	155,304	0.5%	0.82%	152,373	
Lancaster	-	-	293,192	2,187,829.00	86,602	221,405	-	308,007	1.0%	5.05%	302,193	
Lancaster Housing Authority	-	-	9,607	76,852.88	3,042	7,777	-	10,819	0.0%	12.62%	10,615	
Leicester	39,158	1,586	723,537	4,876,604.00	193,033	493,505	37,624	725,685	2.2%	0.30%	711,988	

**Worcester Regional Contributory Retirement System
Member Unit Appropriations for Fiscal Year Ending June 30, 2012**

Unit Name	FYE 2011 Appropriation			Normal Cost	FYE 2012 Appropriation			Total Total Salary	% of over FYE 2011	Increase Payment on 7/1/2011	
	2002 ERI	2003 ERI	Total		UAI	2002 ERI	2003 ERI				
Lester Housing Authority	-	-	19,307	6,152	15,728	-	-	21,880	0.1%	13.33%	21,467
Lester Water District	-	-	31,697	9,961	25,467	-	-	35,428	0.1%	11.77%	34,759
Lunenburg	-	-	595,713	171,308	437,963	-	-	609,271	1.9%	2.28%	597,771
Lunenburg Housing Authority	-	-	5,030	1,347	3,443	-	-	4,790	0.0%	-4.77%	4,700
Lunenburg Water District	-	-	35,357	12,158	31,082	-	-	43,240	0.1%	22.30%	42,424
Mendon	6,245	16,787	313,882	89,470	228,738	6,000	16,121	340,329	1.0%	8.43%	333,905
Mendon-Upton Regional	5,204	5,815	548,879	147,463	377,001	5,000	5,584	535,048	1.6%	-2.52%	524,949
Millbury	106,286	-	893,227	241,303	616,910	102,123	-	960,336	2.7%	7.51%	942,210
Millbury Housing Authority	-	4,759	49,355	12,000	30,678	-	4,570	47,248	0.1%	-4.27%	46,356
Milville	-	-	84,111	18,410	47,067	-	-	65,477	0.2%	-22.15%	64,241
Naragansett Regional	18,343	-	259,028	72,538	185,449	17,625	-	275,612	0.8%	6.40%	270,410
Nashoba Regional	-	-	676,227	213,518	545,874	-	-	759,392	2.4%	12.30%	745,059
New Braintree	-	-	29,089	8,887	22,722	-	-	31,609	0.1%	8.66%	31,012
Northboro	-	-	1,077,718	336,312	859,807	-	-	1,196,119	3.8%	10.99%	1,173,542
Northboro Housing Authority	-	-	43,032	12,695	32,455	-	-	45,150	0.1%	4.92%	44,298
Northboro-Southboro Regional	-	-	260,704	79,242	202,588	-	-	281,830	0.9%	8.10%	276,511
North Brookfield	-	10,706	250,279	70,651	180,625	-	10,282	261,558	0.8%	4.51%	256,621
North Brookfield Housing Authority	-	-	9,148	2,898	7,410	-	-	10,308	0.0%	12.68%	10,113
Oakham	-	-	45,300	11,386	29,110	-	-	40,496	0.1%	-10.60%	39,732
Oxford	101,602	11,499	1,085,522	269,388	688,711	97,623	11,043	1,066,745	3.0%	-1.73%	1,046,630
Oxford Housing Authority	-	-	28,419	10,892	27,846	-	-	38,738	0.1%	36.31%	38,007
Oxford-Rochdale Sewer District	-	-	15,710	4,813	12,306	-	-	17,119	0.1%	8.97%	16,796
Paxton	-	-	223,573	69,147	176,779	-	-	245,926	0.8%	10.00%	241,284
Petersham	-	1,718	78,736	20,036	51,223	-	1,650	72,909	0.2%	-7.40%	71,533
Phillipston	-	-	46,963	13,525	34,579	-	-	48,104	0.2%	2.43%	47,196
Prainceton	6,245	-	202,827	68,364	174,778	6,000	-	249,142	0.8%	22.83%	244,439
Quabbin Regional	39,548	5,815	614,033	170,615	436,190	37,999	5,584	650,388	1.9%	5.92%	638,112
Quabog Regional	22,896	-	218,830	61,613	157,517	21,999	-	241,129	0.7%	10.19%	236,578
Royalston	-	-	27,698	6,953	17,776	-	-	24,729	0.1%	-10.72%	24,262
Rutland	4,684	-	266,196	81,200	207,594	4,501	-	293,295	0.9%	10.18%	287,759
Southboro	-	-	1,016,881	349,843	894,401	-	-	1,244,244	3.9%	22.36%	1,220,759
Southboro Housing	8,196	-	13,926	1,912	4,889	7,875	-	14,676	0.0%	5.39%	14,399
Spencer	-	-	429,062	138,237	353,413	-	-	491,650	1.5%	14.59%	482,370
Spencer Housing Authority	-	-	27,757	9,254	23,658	-	-	32,912	0.1%	18.57%	32,291
Spencer-East Brookfield Regional	17,693	3,040	297,382	92,638	236,836	17,000	2,919	349,393	1.0%	17.49%	342,798
Stealing	-	10,442	475,363	157,539	402,760	-	10,028	570,327	1.8%	19.98%	559,562

**Worcester Regional Contributory Retirement System
Member Unit Appropriations for Fiscal Year Ending June 30, 2012**

Unit Name	FYE 2011 Appropriation			Normal Cost	FYE 2012 Appropriation			Total Total Salary	% of	Increase over FYE 2011	Payment on 7/1/2011
	2002 ERI	2003 ERI	Total		U/L	2002 ERI	2003 ERI				
Sterling Housing Authority	-	-	4,435	1,343	3,434	-	-	4,777	0.0%	7.71%	4,687
Sharbridge	-	47,584	700,101	197,443	504,777	-	45,698	747,918	2.2%	6.83%	733,801
Sutton	-	-	661,085	206,365	527,588	-	-	733,953	2.3%	11.02%	720,100
Sutton Housing Authority	-	-	2,038	-	-	-	-	-	0.0%	-100.00%	-
Tantasqua Regional	-	-	448,029	129,720	331,639	-	-	461,359	1.5%	2.98%	452,651
Templeton	16,001	-	437,861	130,986	334,877	15,374	-	481,237	1.5%	9.91%	472,154
Templeton Housing Authority	15,871	-	25,027	1,192	3,047	15,249	-	19,488	0.0%	-22.13%	19,120
Upton	-	-	369,026	110,807	283,287	-	-	394,094	1.2%	6.79%	386,656
Upton Housing Authority	-	-	6,011	-	-	-	-	-	0.0%	-100.00%	-
Uxbridge	55,159	-	1,089,513	289,738	740,737	52,999	-	1,083,474	3.2%	-0.55%	1,063,024
Uxbridge Housing Authority	-	-	20,884	6,650	17,001	-	-	23,651	0.1%	13.25%	23,205
Wachusett Regional	42,281	-	1,125,928	341,252	872,439	40,625	-	1,254,316	3.8%	11.40%	1,230,641
Warren	39,288	-	217,549	50,816	129,915	37,749	-	218,480	0.6%	0.43%	214,356
Warren Water District	-	-	8,628	2,865	7,325	-	-	10,190	0.0%	18.10%	9,998
Westboro	-	26,435	2,156,951	616,321	1,575,671	-	25,387	2,217,379	6.9%	2.80%	2,175,526
Westboro Housing Authority	3,772	-	18,542	3,548	9,071	3,624	-	16,243	0.0%	-12.40%	15,936
West Boylston	44,752	-	699,400	181,249	463,376	42,999	-	687,624	2.0%	-1.68%	674,645
West Boylston Housing Authority	-	-	9,514	2,965	7,580	-	-	10,545	0.0%	10.84%	10,346
West Boylston Water District	-	-	35,574	10,920	27,918	-	-	38,838	0.1%	9.18%	38,105
West Brookfield	-	-	138,880	42,982	109,888	-	-	152,870	0.5%	10.07%	149,985
Westminster	-	3,701	420,052	129,964	332,262	-	3,554	465,780	1.5%	10.89%	456,988
Winchendon	44,882	-	746,118	193,421	494,497	43,125	-	731,043	2.2%	-2.02%	717,245
Winchendon Housing Authority	3,512	-	59,451	17,758	45,400	3,374	-	66,532	0.2%	11.91%	65,276
Retirement System	-	-	-	-	-	-	-	-	0.0%	-	-
	1,103,708	216,505	31,199,999	8,942,193	22,861,407	1,060,480	207,920	33,072,000	100.0%	6.00%	32,447,774

Lunenburg Police Department

February 15, 2011

Board of Selectmen Update

Statistics for January 1, 2011 to date;

Crime Reporting

Arrests:	37
Motor Vehicle Accidents:	51
Robbery:	1
Assaults:	11
Assault & Battery on PO:	2
Criminal harassment:	1
Resisting Arrest:	2
Burglary/ B&E	7
Home Invasion:	1
Shoplifting:	6
Purse snatching:	2
Larceny:	8
Motor Vehicle Theft:	2
Vandalism:	2
Narcotics violations:	2

Motor vehicle offenses

145 Citations totaling \$3,825.00 in fines and 19 arrests.

Driving Under the Influence:	8
Operating after Suspension:	15

Unregistered m/v:	12
Speeding :	42
Stop sign violations:	13
Inspection sticker viol.	32
Equipment violations:	27

Staffing and Allocation

As of March 1, 2011 we will be back to full staff, result of two officers out on IOD status for an extended period. Our thanks to the four reserve officers who covered the shifts on a weekly basis, Officers Rob Ayles, Josh Tocci, Lisa Melnicki and Sean Zrate.

The PD recently welcomed the addition of Rev. Andy Burr of the Lunenburg United Parish as our 1st Department Chaplain. He has already been instrumental in assisting members of our staff!

Detective Deming is currently balancing numerous criminal investigations ranging from the seven house breaks to drug investigations. The detective is also currently investigating four outstanding cases involving crimes against children referred to us by the Dept. of Children and Families and the DA's office. Due to overtime issues and lack of assistance he is only following up on cases of extreme importance to public safety and cases of potential good solvability.

Legislation

Legislation filed last month by Representative Jen Benson on behalf of Lunenburg PD. House No. HD00369, AN ACT RELATIVE TO CRIMINAL PENALTIES FOR RESISTING ARREST. Thereby making the penalty for resisting arrest a Felony if the act results in Serious Bodily Injury to the officer. Supported by the Mass Chiefs of Police Association.

Budget planning

Recognize the need to properly staff the department with additional officer(s) in upcoming budget to meet the needs of our growing community. Additional training monies needed to keep officers up to date as well as specialized

training. We are currently utilizing MPI On-Line Distance Learning services to train officers in-house as opposed to sending officers to the academy.

Recognize the fact that grant funding is disappearing for Law Enforcement such as Community Policing, \$11,000.00, there is no "COPS Hiring" grant funding in President's budget; No Byrne Grant funding (Drug Task Force funding).

LPD receive approval for the Federal Bulletproof Grant program. 50% matching funding needed to replace officer's vests. Total cost \$18,900.00 Town share \$9,450.00 to be approved in the FY12 Capitol Plan.

GO RED SOX!



2011 BUDGET

Department Table of Organization

Chief Glenny
19 C

Deputy Chief
Currently
Unfilled

Captain Ricci
Fire Prevention
Code
Enforcement
19 C3

Lt. Mark Bursch
Tech. Rescue
19C6

Deputy Chief
Sullivan
Training EMS,
Personnel
19 C1

Captain Hyatt
Training
Personnel
19 C4

Lt. Scott Dillon
Quartermaster
Equipment
19 C5

Lt Greg Massak
Equipment Mtc.
19 C8

Department
Chaplain
Rev. Burt
19 C 12

Paramedic
Karen Weller
EMS Director
Admin. Asst.

Apparatus
Maintenance
FF Robert Szocik
FF Matt Glenny

Public
Information
Officer
Currently
Unfilled

36 Call Firefighters and Emergency Medical Technicians

Town wide
Communications
Dispatch center
4 Full time
3 Part time

Red indicates full time



2011

BUDGET

Response Breakdown

Type	2010
Fire	112
Rescue	31
EMS	759
Fire Alarms	78
Haz. Condition	161
Service	53
Inspections	461
Other	60
Total	1715



2011 BUDGET

Fire Prevention

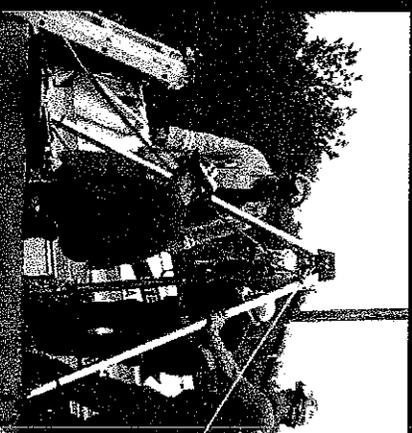
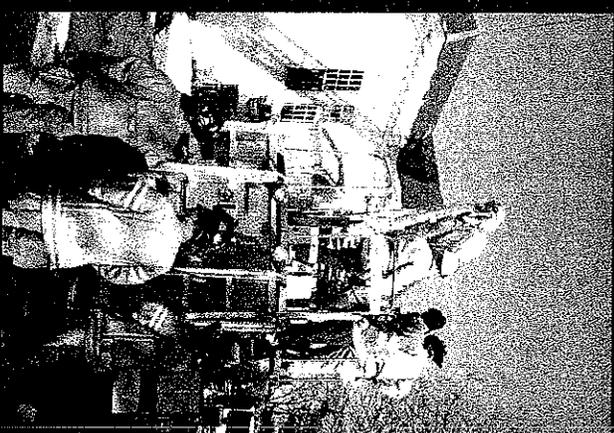
- Review and Inspection/Testing of Fire Protection Systems for remodel at 131 White Street/Senior Housing
- Review and Inspection/Testing of XXX units of housing in town as a result of new building projects
- Inspections required by M.G.L. including all assembly occupancies



2011 BUDGET

Training

- Bi-weekly Drills
- Firefighter I/II
- Use of new equipment
- Operator Training
- 1st Responder
- EMT Continuing Ed.
- Hazardous Materials
- Technical Rescue
- Officer Training
- Specialized Training





R.I.T.:

- Rapid Intervention Teams are teams of 4-6 Firefighters trained in various techniques to remove a down, trapped or lost Firefighter on the fireground
- Is the national standard for fireground safety
- 2 Members were sent to Instructor training in the fall
- These Instructors are currently presenting these procedures to Department members

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Rope Technician Training

- 5 Department members attended 40 hour course taught by outside firm
- Attendees were trained to a “Technician Level” according to national safety standards
- Taught skills to effect a basic rescue of person(s) from an elevated location/structure
- Still need a funding source to expand the Department’s rope rescue equipment inventory

2011 BUDGET



2011

BUDGET

Upgrades Included-

- Oversight/Expenditure of \$146,000 Federal grant to upgrade town's public safety radio system
- Capital expenditure for radio enhancements for a new Police radio frequency/system
- Addition of two fixed receiver sites
- Addition of back-up receiver site
- 33 new portable radios for Fire Department fireground operations