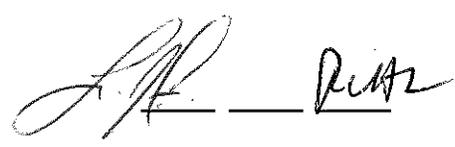


RH



TOWN OF LUNENBURG  
BOARD OF ASSESSORS  
P.O. BOX 135  
LUNENBURG, MA. 01462

Minutes from the Board of Assessors meeting held: September 8, 2015

The meeting opened at 5:45 pm. Present: Chairman, Louis Franco, Board Member, Richard Letarte, Regional Assessor, Harald Scheid and Louise Paquette, Administrative Assistant. Louise reported that Board Member, Matthew Papini, Sr. contacted her stating that he was serving "Jury Duty" in Boston.

Board reviewed and approved current expense vouchers, abatements, warrants, commitments, payroll and August 4, 2015 minutes.

Harald reported that Allan Foster (mailing address of 164 White St) requested a roll-back tax amount on 11.13 acres which is located within 14.25 acre parcel identified A Lot 1 on a plan of land recorded at the Worcester Northern Registry of Deeds, Book 503, Plan # 20. This parcel is identified as a portion of Assessors' Map 56, Parcel 357, located on White St. The BOA was notified that the BOS signed the Release of Option of First Refusal on August, 18<sup>th</sup>. Louise reported that the committed amount of \$6,712.97 was paid on August 20, 2015. The BOA reviewed the Partial Release of Classified Forest Land Tax Lien (Chapter 61) and signed the document in the presence of Elaine Peterson, Notary Public. Louise will mail for recording.

Harald presented two additional Chapter 61 A Land Tax Liens regarding 830 Leominster Rd. (Cherry Hill Ice Cream) He explained that the property currently recorded is under Chapter 61A but has been under new ownership for several years. The recording will release the Chapter 61A lien under Robert B. & Luanne MacMillan and other recording will classify the Agricultural/Horticultural Land Tax Lien under Cherry Hill Ice Cream Realty Trust, Glenn C. Shepard, Trustee. Board reviewed and approved both liens; notarized by Elaine Peterson. Louise will mail for recording.

Louise presented 84 statutory applications to the BOA for review. The Board reviewed and approved all applications in the amount of \$49,464.00.

- Blind (B) - 5 @ \$500.00
- Clause 41C (E2) - 17 @ \$750.00 each
- Clause 17D (ED) - 2 @ \$307.00 each
- Clause 22 ( V1) - 44 @ \$400.00 each
- Clause 22e ( V3) - 16 @ \$1000.00 each

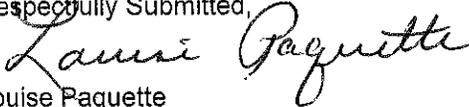
Harald spoke of some staffing changes that will occur within his office, Regional Resource Group, Inc. He explained that due to an increase of his business, he has had to increase his staff. He announced that Rebecca Boucher, Assessor has recently joined his staff. Prior to this, Rebecca had been employed for the last twelve years by the Town of Shirley. For geographical reasons, George will be moving on to Winchendon. Currently, Harald stated that he has Rebecca assigned to Lunenburg, Devens, Sterling and Lakeville. He plans to have Rebecca attend the next meeting for a "meet & greet. Louise stated that she hoped that the coverage of a day and a half by the Associate Assessor will continue; as well as Harald serving the Town on Tuesday afternoons. Louise spoke of the increase of "work" on her and Sheila due to the current increase of projects, building permits, motor vehicle excise, sales, etc., and stated that she feels Personal Property accounts are not being sufficiently addressed. Louise requested that possibly a work task review should be done which will support that more hours are needed to maintain the Assessors' office and thus will provide that much needed time to execute tasks that will potentially generate more income for the Town.

Community Software Consortium: Harald reported that CSC (CAMA Software) will no longer be supported by the Department of Revenue. He informed the Board that the annual CSC meeting will be held on Thursday, Sept 10<sup>th</sup> in Sturbridge, MA and they are encouraged to attend. Harald stated that in the wake of DOR's disbanding of the CAMA support group, RRG is "bringing on" former tech support member, Mike Quinlivan for software support. Harald explained that their hope is to be able to present a proposal which he feels would be the best choice for CSC members to consider. He explained that RRG is in the process of moving to a larger office within the present Leominster property and that he will have computer lab work stations within his "new" office space, which will be available for training. He stated that his company will be able to provide hands on training and have the ability to breathe new life into the CSC product suite. He will report the findings of the CSC meeting at the next BOA meeting. Louise reported that presently the membership dues for Fiscal Year 2016 are \$2,300.00. (This includes the General Membership Dues of \$750.00 and the Assessing Tier Annual Dues of \$1,550.00).

Next meeting will be held on Tuesday, October 6, 2015 at 5:45 pm.

Meeting adjourned at 6:45 pm.

Respectfully Submitted,



Louise Paquette  
Administrative Assistant