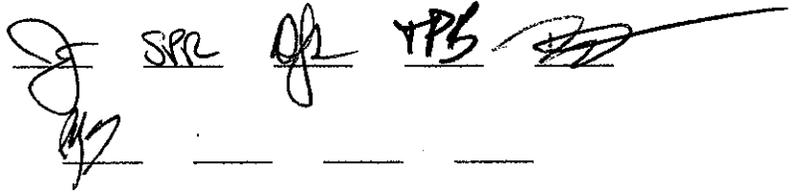


Building Re-Use Committee

Meeting Minutes 9/30/2013

Handwritten signatures and initials above a horizontal line. From left to right, there is a large signature, the initials 'SRR', another signature, the initials 'YPS', and a final signature.

Members Present: Jamie Toale, Pat Slattery, Damon McQuaid, Deb Seeley, Dave MacDonald, Steve Raboin, Ron Albert, Joe Levine

Members Absent: Todd Blake

Call to Order:

Meeting called to order September 30, 2013 @ 6:32 PM

Announcements:

None

Public Comment:

John Londa present to answer any board questions.

Minutes Approval:

Minutes from 9/16/13 approved as submitted

Current Business:

Task Force Reports:

Group 1: RFP and demolition options

Dave gave an update on progress and asked board approval to set up an informal meeting with a developer named Jay Lord to get his professional advice on marketing and how to write an effective RFP.

Group 2: Municipal re-use / rebuild options

Report of findings on existing town buildings and their uses.

- Eagle House: Deb gave a summary of her discussion with the council on aging and the board has requested that she get a letter from them citing their official stance on relocating.
- Ritter Building: Damon gave a brief overview of the building explaining its limitations in use based on square footage and parking requirements by use. The findings suggest that it may be best used as an office building. The board will continue to consider the building a prospect for inclusion in a private sector RFP.
- Town Hall: The general feeling is that the town hall should be retained as a public facility and it may be an option to re-locate offices in the Ritter to the second floor of town hall and have the selectmen meet in the new school.

Meeting Schedule:

October 7, 2013 @ 6:30 in Town Hall

Board / Public Comment:

None

Meeting Adjournment:

Meeting Adjourned @ 8:08pm