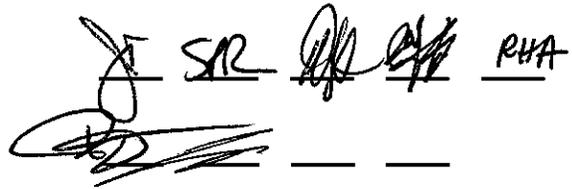


**Building ReUse Committee  
MEETING MINUTES  
7/15/13**

Handwritten signatures and initials, including "SR", "RHA", and several illegible scribbles.

The Building ReUse Committee met in the Joseph F. Bilotta meeting room at Town Hall as scheduled with Kathy Herrick, Deb Seeley, Pat Slattery, Jamie Toale, Steve Raboin, Ron Albert, Joe Levine and Dave MacDonald.

Absent: Todd Blake and Damon McQuaid

Meeting opened at 7:00 PM

Kathy Herrick, Town Clerk, called the meeting to order and confirmed that all who were present had been sworn in to office as a member of the committee. Kathy called for nominations for the position of Chair. Dave MacDonald nominated Jamie Toale as Chair and the nomination was seconded. No other names were put into nomination and the vote for Mr. Toale was 7 for and 0 against.

Mr. Toale assumed the chair and asked for nominations for Vice-Chair. Dave MacDonald nominated Pat Slattery as Vice Chair and the nomination was seconded. No other names were put into nomination and the vote for Mr. Slattery was 7 for and 0 against.

Mr. Toale called for nominations for the position of Clerk. Pat Slattery nominated Damon McQuaid as Clerk and the nomination was seconded. No other names were put into nomination and the vote for Mr. McQuaid was 7 for and 0 against.

Mr. Toale distributed copies of several documents for background review and discussion at future meetings. They included:

- a rough draft from the Selectmen outlining goals, tasks, membership, advisors and funding for the Building ReUse Committee
- List of Town owned Buildings
- Map of land inventory from the Lunenburg Open Space and Recreation Plan
- White Paper of "The Future of Thomas C. Passios Elementary School" authored by John Londa.

Some preliminary discussion of the goals and tasks of the committee occurred with input from Dave Mathews, Selectman, who was in attendance.

Preliminary decisions included:

- The scope of the properties under consideration was TCP first, and also possibly Ritter Memorial, Eagle House, Town Hall and the Brooks House.
- Site plans, floor plans, current occupancy, square footage and other relevant information for each of these sites would need to be collected for review.

**RECEIVED & FILED**

**AUG 06 2013**

**LUNENBURG TOWN  
CLERK OFFICE**

- The “real” demolition cost of the TC Passios building would serve as the budget for consolidation renovations so that the project(s) would be “cost neutral” if possible. Current and future capital costs are to be considered along with ongoing maintenance.

The committee was asked to review the tasks in the handout and consider the formation of taskforces of 3-4 members to work on sub-plans and make recommendations to the committee.

A meeting schedule was agreed on as the first and third Monday of each month at Town Hall starting at 6:30 P.M.

Meetings have been scheduled for 8/5, 8/19\*, 9/16\*\*, 9/30, 10/7, 10/21, 11/4, 11/18, 12/2, 12/16.

\*8/19 meeting may be held at TC Passios including a tour

\*\*no meeting 9/2 (Labor Day) made up on 9/30

Further discussion was held as to the “end date” of the committee, our relationship to the School Building Committee work, any Town meeting recommendations, etc. Members were asked to think about this in relation to our goals and tasks and be ready for a discussion on a work plan going forward.

Being no further business the meeting was adjourned.