

Lunenburg School Building Committee

Date:	06/11/14
Location:	Thomas C. Passios Building, Room 13
Time:	7:00 PM
Next Meeting:	7/9/14 6:30 PM



Project Management

Name	Affiliation
✓ Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC (LSBC)
✓ Michael Mackin	Lunenburg School Committee, Chair (LSBC)
✓ Colleen Shapiro	Lunenburg School Committee, LSBC Member (LSBC)
x Dave Matthews	BOS Representative, LSBC Member (LSBC)
✓ Nathan Lockwood	Planning Board, LSBC Member (LSBC)
✓ Mark Erickson	Finance Committee, LSBC Vice Chair (LSBC)
x Mike Barney	Citizen, LSBC Member (LSBC)
x Brian Frank	Citizen, LSBC Member (LSBC)
✓ Greg S. Roy	Citizen, LSBC Member (LSBC)
x Kerry Speidel	Town Manager, LSBC (non-voting member) (LSBC)
✓ John Londa	Director of Facilities, LSBC (non-voting member) (LSBC)
x Brian Spadafino	LHS Principal, LSBC (non-voting member) (LSBC)
x Charles Hay	Principal-in-Charge, Tappé Associates (Tappé)
✓ Damian Liddiard	Project Architect, Tappé Associates (Tappé)
✓ Greg Cohan	Joslin, Lesser + Associates (JLA)
x Jeffery Luxenberg	Joslin, Lesser + Associates (JLA)
✓ Michael Kearns	Shawmut Design & Construction (SDC)
✓ Jonathan Hirst	Shawmut Design & Construction (SDC)
x Steve Hamm	Shawmut Design & Construction (SDC)

Discussion

1. Call to Order

The meeting was called to order at 7:08 PM by Mr. Micheal Mackin, Chairperson for the Lunenburg School Building Committee.

2. Approval of School Building Committee Minutes

The Lunenburg School Building Committee reviewed minutes from the following meeting: May 14, 2014.

Motion: The Lunenburg School Building Committee voted to approve the minutes from the May 14, 2014. The motion was unanimously approved.

3. Monthly Approvals

Joslin Lesser + Associates (JLA) presented monthly progress invoices for work completed for through May, 2014 for Joslin, Lesser + Associates (OPM), Tappe Associates (Designer) and Shawmut Design & Construction (Preconstruction services). Additionally, Tappe presented an invoice for the MASS CHPS Registration fee. Invoices were presented for approval but not for payment. Until the MSBA Project Funding agreement is signed, all invoices will be reviewed for content, work scope and hours but not issued for payment.

Motion: The Lunenburg School Building Committee voted to approve the May 2014 invoices as presented by Joslin, Lesser + Associates. The motion was unanimously approved.

4. Update from June 04, 2014 MSBA Meeting

Discussion

Greg Cohan and Micheal Mackin briefed the LSBC on the June 4, 2014 MSBA Board Meeting. The MSBA Board voted to approve the Project Budget and Scope for the new Lunenburg Middle/High School. One Board Member present at the meeting expressed their dissatisfaction with being placed in position to review a situation outside of the accepted process of approvals. Mike Mackin also briefed the Committee members on his thoughts from the meeting. MSBA informed the Lunenburg District issuance of a revised Project Scope and Budget would be forthcoming after receipt for the DESE any questions, comments or concerns.

5 Update from Planning Board Review Meeting

Michael Mackin briefed the Committee on the recent meeting held with the Planning Board attended by Tappe, Micheal Mackin and Loxi Calmes. Topics such as Storm water design, traffic design and Thomas Passios schools were several of the topics discussed. Follow-up meeting to be scheduled.

6 Community Outreach Efforts

OPM and LSBC scheduled an Abutter's meeting for June 25th at 6:30 PM in the Thomas Passios School's Cafeteria. OPM had already had in their possession the Abutter list provided by the Assessor's office. OPM would be responsible to send out postcards to all Abutters, post meeting date/time on the School Website and post meeting in the Lunenburg Ledger.

7 Other Business

Micheal Mackin introduced Tom Alonzo, Board of Selectman (BOS) Member as a new member of the Lunenburg member of the School Building Committee taking the place of David Matthews, representing the BOS.

School Building Committee briefly discussed scheduling a Ground Breaking Ceremony to held in the Fall when the school reopens for the year. A committee will be selected to plan the event.

Greg Cohan briefed the LSBC on the 60% CD Estimate due June 24th from Tappe and Shawmut Design and Construction. The 60% CD Estimate with associated supporting material is scheduled to be submitted to the MSBA on June 30. Greg Cohan explained after review and reconciliation of both estimates, LSBC will need to ratify the estimate and submission to the MSBA.

John Londa briefed the LSBC on the issue concerning they existing phone system between Thomas Passios , High School and Brooks House. The phone lines will need to be relocated for the new Soccer field out in front of the school to be started. John Londa received several quotes for new Head-In equipment if needed. LSBC expressed their desire to keep the costs at the minimum and explore an alternate means and method

8 Public Comment

There was no public comment.

9 Adjournment

The meeting was adjourned at approximately 8:45 pm.

These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.