

Lunenburg School Building Committee

Date:	03/12/14
Location:	Thomas C. Passios Building, Room 13
Time:	6:30 PM
Next Meeting:	4/9/14 6:30 PM



Name	Affiliation
✓ Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC (LSBC)
✓ Michael Mackin	Lunenburg School Committee, Chair (LSBC)
✓ Colleen Shapiro	Lunenburg School Committee, LSBC Member (LSBC)
✓ Dave Matthews	BOS Representative, LSBC Member (LSBC)
✓ Nathan Lockwood	Planning Board, LSBC Member (LSBC)
✓ Mark Erickson	Finance Committee, LSBC Vice Chair (LSBC)
x Mike Barney	Citizen, LSBC Member (LSBC)
x Brian Frank	Citizen, LSBC Member (LSBC)
✓ Greg S. Roy	Citizen, LSBC Member (LSBC)
x Kerry Speidel	Town Manager, LSBC (non-voting member) (LSBC)
✓ John Londa	Director of Facilities, LSBC (non-voting member) (LSBC)
✓ Brian Spadafino	LHS Principal, LSBC (non-voting member) (LSBC)
x Tim Santry	LMS Principal (LSBC)
✓ Charles Hay	Principal-in-Charge, Tappé Associates (Tappé)
x Cesar Dedios	Senior Associate, Tappé Associates (Tappé)
x Damian Liddiard	Project Architect, Tappé Associates (Tappé)
✓ Greg Cohan	Joslin, Lesser + Associates (JLA)
x Christine DePalma	Joslin, Lesser + Associates (JLA)
x Jeffery Luxenberg	Joslin, Lesser + Associates (JLA)
x Ron Simoneau	Shawmut Design & Construction (SDC)
✓ Michael Kearns	Shawmut Design & Construction (SDC)
x Craig Gabri	Shawmut Design & Construction (SDC)
x Steve Ham	Shawmut Design & Construction (SDC)

Discussion

1 Call to Order

The meeting was called to order at 6:38 PM by Mr. Mackin, Chairperson for the Lunenburg School Building Committee.

2 Approval of School Building Committee Minutes

The Lunenburg School Building Committee reviewed minutes from the following meetings: February 12, 2014; October 3, 2013 (3pm public forum); October 3, 2013 (7pm public forum); December 5, 2013 (public forum), and August 7, 2013. Mark Erickson requested that the attendance list from the February 12, 2014 meeting be corrected.

Motion: The Lunenburg School Building Committee voted to approve the minutes from the February 12, 2014 (as amended); October 3, 2013; October 3, 2013; December 5, 2013, and August 7, 2013. The motion was unanimously approved.

3 Approval of Working Session/Design Minutes

The Lunenburg School Building Committee reviewed minutes from the following working session/design meetings: February 11, 2014 (design development programming); February 25, 2014 (educational technology); February 25, 2014 (building systems); and March 5, 2014 (landscape and site).

Motion: The Lunenburg School Building Committee voted to approve the minutes from the February 11, 2014 (design development programming); February 25, 2014 (educational technology); February 25, 2014 (building systems); and March 5, 2014 (landscape and site) working and design sessions.

Discussion

4 Monthly Approvals

Joslin Lesser + Associates (JLA) presented monthly progress invoices for work completed for through February 2014 for Joslin, Lesser + Associates (OPM), Tappe Associates (Designer) and Shawmut Design and Construction (Preconstruction services).

Motion: The Lunenburg School Building Committee voted to approve the February 2014 invoices as presented by Joslin, Lesser + Associates. The motion was unanimously approved.

4 Design Development Update

Charlie Hay from Tappe Associates provided the Lunenburg School Building Committee with an update on design development efforts. Over the past few weeks, several working and design sessions have been held with project stakeholders including District teachers, staff, and administrators and with key town staff, groups, and agencies. Additional followup design development meetings will be scheduled in April and May.

5 Upcoming Meetings

The Lunenburg School Building Committee will meet next on Wednesday, April 9 at 6:30pm at the Thomas C. Passios Building, Room 13.

6 Community Outreach Efforts

The District/Town shared a list of project abutters with Joslin, Lesser + Associates. As the project gets closer to the construction phase, abutter meetings will be scheduled.

7 Other Business

A Working Group session will be set up to discuss the 100% design development cost estimates. Post meeting update: The Working Group will meet on April 9 at 4:30pm.

8 Public Comment

There was no public comment.

9 Adjournment

The meeting was adjourned at approximately 8:15pm.

These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.