

Lunenburg School Building Committee

Date:	11/21/13
Location:	Thomas C. Passios Building, Room 13
Time:	7:00 PM
Next Meeting:	12/19/13 6:00 PM



Project Management

	Name	Association/Title	Affiliation
✓	Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC	(LSBC)
✓	Michael Mackin	Lunenburg School Committee, Chair	(LSBC)
✓	Colleen Shapiro	Lunenburg School Committee, LSBC Member	(LSBC)
✓	Dave Matthews	BOS Representative, LSBC Member	(LSBC)
✓	Nathan Lockwood	Planning Board, LSBC Member	(LSBC)
✓	Mark Erickson	Finance Committee, LSBC Vice Chair	(LSBC)
x	Mike Barney	Citizen, LSBC Member	(LSBC)
x	Brian Frank	Citizen, LSBC Member	(LSBC)
✓	Greg S. Roy	Citizen, LSBC Member	(LSBC)
✓	Kerry Speidel	Town Manager, LSBC (non-voting member)	(LSBC)
✓	John Londa	Director of Facilities, LSBC (non-voting member)	(LSBC)
x	Brian Spadafino	LHS Principal, LSBC (non-voting member)	(LSBC)
x	Tim Santry	LMS Principal	(LSBC)
x	Charles Hay	Principal-in-Charge, Tappé Associates	(Tappé)
x	Cesar Dedios	Senior Associate, Tappé Associates	(Tappé)
✓	Damian Liddiard	Project Architect, Tappé Associates	(Tappé)
✓	Greg Cohan	Joslin, Lesser + Associates	(JLA)
x	Christine DePalma	Joslin, Lesser + Associates	(JLA)
x	Jeffery Luxenberg	Joslin, Lesser + Associates	(JLA)
x	Ron Simoneau	Shawmut Design & Construction	(SDC)
x	Michael Kearns	Shawmut Design & Construction	(SDC)
x	Craig Gabri	Shawmut Design & Construction	(SDC)
x	Steve Ham	Shawmut Design & Construction	(SDC)

Discussion

1 Call to Order

Michael Mackin, Chairperson of the Lunenburg School Building Committee (LSBC), called the meeting to order at 7:02 PM.

2a. Meeting Minutes

The LSBC reviewed the meeting minutes (distributed by Joslin, Lesser + Associates within the meeting packet) from the prior meeting held on October 30, 2013.

Motion: The LSBC moved to approve the meeting minutes from the October 30, 2013 meeting. The motion passed unanimously.

2b. Monthly Approvals

Joslin Lesser presented the LSBC with the October 2013 Monthly Approvals including copies of Tappe Associates, and Shawmut Design & Construction Pre-Construction Invoices.

Motion: The LSBC moved to approve the October 2013 invoices for Tappe Associates and the October 2013 invoice for Shawmut Design & Construction. The motion passed unanimously.

2c. Update of November 20th MSBA Board of Director's Meeting

Mr. Mackin provided the LSBC with an update of the MSBA Board of Director's Meeting held on November 20, 2013. Mr. Mackin described the meeting and the positive comments received from the Executive Director Jack McCarthy and his staff members. The Superintendent also explained the positive feedback from the MSBA for the hard work done by the District and Building Committee.

Discussion

2d. Upcoming Meetings

- Next LSBC Meeting

- Public Forums

Thursday, December 5, 2013 at 3:00 pm at Lunenburg High School (Cafeteria)

Thursday, December 5, 2013 at 7:00 pm at Lunenburg High School (Auditorium)

2e. Community Outreach Efforts

The project's website, Twitter, and Facebook pages continue to be updated with project information. JLA is working with Mr. Mackin and Superintendent Calmes to finalize the brochure. It is anticipated that the brochure will be available in early December.

2f. Other Business

Superintendent Calmes noted the Finance Committee will be holding a Public Hearing on December 19th at the Town Hall.

2g. Public Comment

There was no public comment.

3. Adjournment

The meeting was adjourned at 8:14 pm.

These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.