

Lunenburg School Building Committee

Date:	10/30/13
Location:	Lunenburg High School, Room 221
Time:	5:30 PM
Next Meeting:	11/21/13 7:00 PM



Project Management

	Name	Association/Title	Affiliation
✓	Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC	(LSBC)
✓	Michael Mackin	Lunenburg School Committee, Chair	(LSBC)
✓	Colleen Shapiro	Lunenburg School Committee, LSBC Member	(LSBC)
✓	Dave Matthews	BOS Representative, LSBC Member	(LSBC)
✓	Nathan Lockwood	Planning Board, LSBC Member	(LSBC)
✓	Mark Erickson	Finance Committee, LSBC Vice Chair	(LSBC)
✓	Mike Barney	Citizen, LSBC Member	(LSBC)
✓	Brian Frank	Citizen, LSBC Member	(LSBC)
✓	Greg S. Roy	Citizen, LSBC Member	(LSBC)
✓	Kerry Speidel	Town Manager, LSBC (non-voting member)	(LSBC)
✓	John Londa	Director of Facilities, LSBC (non-voting member)	(LSBC)
✓	Brian Spadafino	LHS Principal, LSBC (non-voting member)	(LSBC)
x	Tim Santry	LMS Principal	(LSBC)
✓	Charles Hay	Principal-in-Charge, Tappé Associates	(Tappé)
x	Cesar Dedios	Senior Associate, Tappé Associates	(Tappé)
✓	Damian Liddiard	Project Architect, Tappé Associates	(Tappé)
✓	Greg Cohan	Joslin, Lesser + Associates	(JLA)
✓	Christine DePalma	Joslin, Lesser + Associates	(JLA)
x	Jeffery Luxenberg	Joslin, Lesser + Associates	(JLA)
x	Ron Simoneau	Shawmut Design & Construction	(SDC)
x	Michael Kearns	Shawmut Design & Construction	(SDC)
x	Craig Gabri	Shawmut Design & Construction	(SDC)
x	Steve Ham	Shawmut Design & Construction	(SDC)

Discussion

1 Call to Order

Michael Mackin, Chairperson of the Lunenburg School Building Committee (LSBC), called the meeting to order at 5:30 PM.

2a. Meeting Minutes

The LSBC reviewed the meeting minutes (distributed by Joslin, Lesser + Associates within the meeting packet) from the prior meeting held on October 23, 2013.

Motion: The LSBC moved to approve the meeting minutes from the October 23, 2013 meeting. The motion passed unanimously.

2b. Total Project Budget Working Group Update

Mr. Mackin provided the LSBC with an update Total Project Budget Working Group efforts. The goal of the Working Group is to recommend a more cost efficient project without sacrificing any educational standards. The Working Group's task was to review the Lunenburg Middle/High School project schematic design cost estimate to determine if any additional value management items could be identified by the project team. Mr. Mackin noted that some additional value management items were identified (none of these items negatively impact the school's educational program) and that the cost estimates were updated. Greg Cohan distributed an updated summary document which outlined anticipated project costs. Mr. Mackin also noted that the building can still accommodate an addition in the future should it be needed. Mr. Erickson mentioned that the Finance Committee has inquired about the cost of the greenhouse. Joslin Lesser and Tappe reminded the LSBC that the cost estimate for the greenhouse is at the schematic design phase and that it will be refined as details are developed in design development. Ms. Speidel agreed to talk with the chairperson of the Town's Agriculture Committee regarding any potential concerns that the Committee may have about the project's proposed greenhouse program.

Discussion

Motion: The LSBC moved to approve the updated budget and for Joslin Lesser submit this information to the MSBA. The motion passed unanimously.

2c. Upcoming Meetings

- MSBA Total Project Budget Meeting (to be confirmed by the MSBA)

- MSBA Board of Directors Meeting (Project Scope and Budget)
Wednesday, November 20 at 10:00am at the MSBA

- Public Forums
Thursday, December 5, 2013 at 3:00pm at Lunenburg High School (Cafeteria)
Thursday, December 5, 2013 at 7:00pm at Lunenburg High School (Auditorium)

2f. Community Outreach Efforts

The project's website, Twitter, and Facebook pages continue to be updated with project information. The project team will be recording a project update with Lunenburg's Public Access Cable Channel in November. JLA is working with Mr. Mackin and Superintendent Calmes to finalize the brochure. It is anticipated that the brochure will be available in November. Mr. Mackin asked SBC members to consider volunteering time at the Coffee Break scheduled on November 16 from 10am-2pm at the Lunenburg Public Library. Superintendent Calmes also encouraged LSBC members to consider volunteering at Friday's Haunted House event at the Thomas C. Passios Building (project boards will be on display). Tappe will drop off some updated design boards to the District later this week.

2d. Other Business

Superintendent Calmes noted that State Treasurer and MSBA Chairperson Steve Grossman will visit Lunenburg High School on November 8.

2e. Public Comment

There was no public comment.

3. Adjournment

The meeting was adjourned at 6:17pm.

These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.