

Lunenburg School Building Committee

Date:	05/08/13
Location:	Lunenburg Town Hall
Time:	7:00 PM
Next Meeting:	6/17/13 7:00 PM



	Name	Association/Title	Affiliation
x	Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC	(LSBC)
✓	Michael Mackin	Lunenburg School Committee, Chair	(LSBC)
✓	Colleen Shapiro	Lunenburg School Committee, LSBC Member	(LSBC)
✓	Dave Matthews	BOS Representative, LSBC Member	(LSBC)
x	Nathan Lockwood	Planning Board, LSBC Member	(LSBC)
✓	Mark Erickson	Finance Committee, LSBC Vice Chair	(LSBC)
✓	Mike Barney	Citizen, LSBC Member	(LSBC)
✓	Brian Frank	Citizen, LSBC Member	(LSBC)
✓	Richard Cohen	Citizen, LSBC Member	(LSBC)
x	Kerry Speidel	Town Manager, LSBC (non-voting member)	(LSBC)
✓	John Londa	Director of Facilities, LSBC (non-voting member)	(LSBC)
✓	Brian Spadafino	LHS Principal, LSBC (non-voting member)	(LSBC)
x	Tim Santry	LMS Principal	(LSBC)
x	Charles Hay	Principal-in-Charge, Tappé Associates	(Tappé)
x	Cesar Dedios	Senior Associate, Tappé Associates	(Tappé)
✓	Damian Liddiard	Project Architect, Tappé Associates	(Tappé)
✓	Greg Cohan	Joslin, Lesser + Associates	(JLA)
x	Christine DePalma	Joslin, Lesser + Associates	(JLA)
x	Jeffery Luxenberg	Joslin, Lesser + Associates	(JLA)

Discussion

1 Call to Order

Michael Mackin, Chairperson of the Lunenburg School Building Committee (LSBC), called the meeting to order at 7:07 PM.

2a. Meeting Minutes

Joslin, Lesser + Associates (JLA) distributed the meeting minutes from the prior meeting held on April 10, 2013.

Motion: The LSBC moved to approve the meeting minutes from the April 10, 2013 meeting. The motion passed unanimously.

2b. Project Commitments

JLA distributed to the LSBC two (2) design project commitments received from Tappe Associates for review and approval; First commitment is for a Preliminary Site Survey to be performed by Nitsch Engineering. Scope of work entails preliminary site survey of proposed project site to identify any wetlands, visible features, compiled utilities and bounds information. The proposal is for a not to exceed amount for \$20,460.00. Second commitment is for Preliminary Geotechnical Investigation to be performed by Lahlaf Geotechnical Consulting, Inc (LGCI). The scope of work is for preliminary geotechnical investigation of proposed project site and perform up to twelve (12) borings in the area of the proposed site. The not-to-exceed cost amount for this work is \$13,937.00.

Motion: The LSBC moved to approve both commitments. The motion passed unanimously.

2c. Project Invoices

Greg Cohan from JLA presented for approval copies of Joslin, Lesser + Associates and Tappe Associates April 2013 Invoices. As requested by a LSBC member Brian Frank in the 4/10/13 meeting, JLA needs to include the total amount of its contract on future invoices as well as a subtotal showing what has been billed to date. Tappe and JLA's May 2013 invoices show those amounts and will continue to do so.

Discussion

Motion: The LSBC moved to approve the Joslin, Lesser + Associates and Tappe Associates May 2013 invoices. The motion passed unanimously.

2d. MSBA Facilities Assessment Subcommittee Meeting Recap

Michael Mackin reviewed with members of the LSBC highlights of the MSBA Facilities Assessment meeting held on May 1st in the MSBA Office. Michael described the format with ten (10) minutes given Loxi Jo Calmes to describe the District's educational goals and ten (10) minutes given to Charles Hay of Tappe to review the preferred design schematic showing a new Middle/High School serving grades 6-12. Michael Mackin, in his opinion, felt the plans and goals were well received by the MSBA. MSBA Subcommittee members asked questions about several topics, including: shared locker room space for younger/older children; number of science labs; addressing any abutter concerns early in the approval process; and added technology spaces. JLA affirmed that the meeting went well and the MSBA by nature of their questions and opinions seemed in favor of the District's Preferred Option (a new Middle/High School for grades 6-12).

2e. Next Steps in the Feasibility Study/Schematic Design Phase

Greg Cohan briefed the LSBC on the request from the MSBA to move the approval period for the Preferred Schematic from June 5th to July 31st. Members were briefed on possible outcomes of the request; delay to overall project schedule with new school opening six (6) months later; design effort for Grades 6 thru 12 comments effecting configuration after work completed. Greg Cohan requested and received confirmation of their desire to hold a Town Meeting to review the project either the last week of November or first week of December 2013. This information and the District desire to hold schedule will be explained to the MSBA at a meeting being coordinated for May 13th.

2f. Project Schedule

May 13, 2013 - JLA/Tappe Meeting with the MSBA
June 17, 2013 - Next LSBC meeting - 7:00PM

2i. Community Outreach Efforts

Mike Mackin reinforced the School Building Committee plans to have a public forum on the project this fall and will be scheduling several informal briefings on the project this summer. He requested JLA take the lead to coordinate agenda, date, time, and location.

2j. Other Business

There was no other business.

2k. Public Comment

There was no public comment.

3. Adjournment

The meeting was adjourned at 8:05 pm.

These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.

Approved by SBC
June 17, 2013