

Lunenburg School Building Committee

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| Date: | 04/10/13 |
| Location: | Lunenburg Town Hall |
| Time: | 7:00 PM |
| Next Meeting: | 5/08/2013 7:00 PM at Town Hall |



| | Name | Association/Title | Affiliation |
|---|-------------------|--------------------------------------------------|-------------|
| ✓ | Loxi Jo Calmes | Lunenburg Superintendent of Schools, LSBC | (LSBC) |
| ✓ | Michael Mackin | Lunenburg School Committee, Chair | (LSBC) |
| ✓ | Colleen Shapiro | Lunenburg School Committee, LSBC Member | (LSBC) |
| x | Dave Matthews | BOS Representative, LSBC Member | (LSBC) |
| x | Nathan Lockwood | Planning Board, LSBC Member | (LSBC) |
| ✓ | Mark Erickson | Finance Committee, LSBC Vice Chair | (LSBC) |
| ✓ | Mike Barney | Citizen, LSBC Member | (LSBC) |
| ✓ | Brian Frank | Citizen, LSBC Member | (LSBC) |
| ✓ | Richard Cohen | Citizen, LSBC Member | (LSBC) |
| x | Kerry Speidel | Town Manager, LSBC (non-voting member) | (LSBC) |
| ✓ | John Londa | Director of Facilities, LSBC (non-voting member) | (LSBC) |
| ✓ | Brian Spadafino | LHS Principal, LSBC (non-voting member) | (LSBC) |
| x | Tim Santry | LMS Principal | (LSBC) |
| ✓ | Charles Hay | Principal-in-Charge, Tappé Associates | (Tappé) |
| x | Cesar Dedios | Senior Associate, Tappé Associates | (Tappé) |
| x | Damian Liddiard | Project Architect, Tappé Associates | (Tappé) |
| ✓ | Greg Cohan | Joslin, Lesser + Associates | (JLA) |
| ✓ | Christine DePalma | Joslin, Lesser + Associates | (JLA) |
| x | Jeffery Luxenberg | Joslin, Lesser + Associates | (JLA) |

Discussion

1 Call to Order

Michael Mackin, Chair-Person of the Lunenburg School Building Committee (LSBC), called the meeting to order at 7:04 PM.

2a. Meeting Minutes

Joslin, Lesser + Associates distributed the meeting minutes from the prior meeting held on March 27, 2013.

Motion: The LSBC moved to approve meeting minutes from the March 27, 2013. The motion passed unanimously.

2b. Project Invoices

The LSBC discussed the Joslin, Lesser + Associates and Tappe Associates March 2013 invoices presented for its approval. Brian Frank requested that Joslin, Lesser + Associates include the total amount of its contract on future invoices as well as a subtotal showing what has been billed to date.

Motion: The LSBC moved to approve the Joslin, Lesser + Associates and Tappe Associates March 2013 invoices. The motion passed unanimously.

Discussion

2c. - 2d. Project Option Matrix Review and Preferred Schematic Option Selection and Vote

Tappé Associates reviewed the pros and cons of the three project options under consideration:

- o Option 3 – Renovation/Addition to Accommodate Grades 6-12
- o Option 4 – New Replacement to Accommodate Grades 9-12
- o Option 5 – New Replacement to Accommodate Grades 6-12

During this review and following it, the SBC and members of the public had an opportunity to provide comments and ask questions on the options. Joslin, Lesser + Associates, the Owner's Project Manager for the project, reviewed an Options Matrix which was designed to evaluate the options according to how well each meets project goals. This exercise inspired more discussion on the options and how each of them did or did not meet educational, community, building/facility, and site goals for the project. The SBC also discussed the anticipated and preliminary order of magnitude costs for the options and engaged in a discussion on potential future costs to the town (for example, if a particular option was chosen are there implications for Turkey Hill Middle School or the Thomas C. Passios Building). It was also mentioned that the Board of Selectmen reviewed the three options and voted 4-1 in favor of Option 5.

Motion: The SBC made a motion to select Option 5 as its preferred option. The motion passed unanimously.

2e. Construction Delivery Methods Discussion and Vote

Greg Cohan summarized Design-Bid-Build and Construction Manager (CM) at Risk construction delivery methods, explaining the points listed in the materials that were shared with the LSBC prior to the meeting. The LSBC discussed the relative merits of both methods. It was mentioned that the Lunenburg Board of Selectmen were briefed on the construction delivery methods and voted to support CM at Risk.

Motion: The LSBC made a motion to adopt CM at Risk as the construction delivery method for the project. The motion passed unanimously.

Note: The Town will now submit an application to use CM at Risk for the project to the Office of the Inspector General (IG); Approval process by the Office of the Inspector General is anticipated to take 60 days.

2f. Upcoming Meetings and Schedule Milestones

April 18, 2013 - Preferred Schematic Report Submitted to the MSBA

May 8, 2013 - Next LSBC meeting - 7:00PM

2g. Community Outreach Efforts

Superintendent Calmes mentioned that the School Building Committee's website includes up to date information on the project. She also mentioned that tonight's meeting was being televised and that it would also be available on the District's YouTube channel. The School Building Committee plans to have a public forum on the project this fall and will be scheduling several informal briefings on the project this summer.

2h. Other Business

There was no other business.

2i. Public Comment

There was no public comment. There were several members of the community present at the meeting.

3. Adjournment

The meeting was adjourned at 8:50pm.

These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.