

Lunenburg School Building Committee

Date:	03/27/13
Location:	Thomas C. Passios School, Room 113
Time:	7:00 PM
Next Meeting:	4/10/2013 7:00 PM at Town Hall



	Name	Association/Title	Affiliation
✓	Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC	(LSBC)
✓	Michael Mackin	Lunenburg School Committee, Chair	(LSBC)
✓	Colleen Shapiro	Lunenburg School Committee, LSBC Member	(LSBC)
✓	Dave Matthews	BOS Representative, LSBC Member	(LSBC)
✓	Nathan Lockwood	Planning Board, LSBC Member	(LSBC)
✓	Mark Erickson	Finance Committee, LSBC Vice Chair	(LSBC)
✓	Mike Barney	Citizen, LSBC Member	(LSBC)
✓	Brian Frank	Citizen, LSBC Member	(LSBC)
✓	Richard Cohen	Citizen, LSBC Member	(LSBC)
✓	Kerry Speidel	Town Manager, LSBC (non-voting member)	(LSBC)
✓	John Londa	Director of Facilities, LSBC (non-voting member)	(LSBC)
✓	Brian Spadafino	LHS Principal, LSBC (non-voting member)	(LSBC)
x	Tim Santry	LMS Principal	(LSBC)
✓	Charles Hay	Principal-in-Charge, Tappé Associates	(Tappé)
x	Cesar Dedios	Senior Associate, Tappé Associates	(Tappé)
x	Damian Liddiard	Project Architect, Tappé Associates	(Tappé)
✓	Greg Cohan	Joslin, Lesser + Associates	(JLA)
✓	Christine DePalma	Joslin, Lesser + Associates	(JLA)
x	Jeffery Luxenberg	Joslin, Lesser + Associates	(JLA)

Discussion

1 Call to Order

Michael Mackin, Chair-Person of the Lunenburg School Building Committee (LSBC), called the meeting to order at 7:04 PM.

2a. Meeting Minutes

Joslin, Lesser + Associates distributed the meeting minutes from the prior meeting held on March 13, 2013 in addition to older meeting minutes from November 7, 2012; October 24, 2012; October 10, 2012; and September 26, 2012. Mark Erickson noted that his last name was spelled incorrectly on some of the 2012 minutes and requested that it be corrected.

Motion: The LSBC moved to approve meeting minutes from the March 13, 2013; November 7, 2012; October 24, 2012; October 10, 2012; and September 26, 2012 Lunenburg School Building Committee (LSBC) meetings.

2b. Overview of the Preliminary Design Program Submission

Charlie Hay, Tappe' provided an update to the LSBC on the March 21 Preliminary Design Program (PDP) Submission to the Massachusetts School Building Authority (MSBA). The submitted document was shared with the LSBC prior to the meeting. The PDP describes the fundamentals of the project, documents existing conditions and District's educational program. Charlie noted that feedback collected at the early March Educational Visioning and Planning workshops helped to develop the PDP. Charlie stated the PDP includes Project options, space summary templates and noted this information will be revised/change during the planning process as needed. The next submission for the Lunenburg District will be the Preferred Schematic Report, due on April 18 to the MSBA. This report will include three (3) options that will be studied during the current feasibility phase including a preferred option.

Discussion

These five (5) preliminary options included in the PDP are:

- Option 1 - High School Renovation
- Option 2 – Renovation + Limited Addition to Accommodate Grades 9-12
- Option 3 – Renovation/Addition to Accommodate Grades 6-12
- Option 4 - New Replacement to Accommodate Grades 9-12
- Option 5 – New Replacement to Accommodate Grades 6-12

The SBC determined that Options 1 and 2 do not meet Lunenburg’s educational program requirements for the project. Option 1 (High School Renovation) would not provide the District with a solution that accommodates the high school population per MSBA guidelines. Option 2 (Renovation + Limited Addition to Accommodate Grades 9-12) does not accommodate the District’s preferred grade configuration (6-12). Extensive renovation of the building would also mean that there would be significant disruption to our students, faculty, and staff and added cost for construction phasing.

Motion: The SBC made a motion to continue studying 3 out of the 5 (the MSBA requires that all projects study 3 options). The three options include:

- o **Option 3 – Renovation/Addition to Accommodate Grades 6-12**
- o **Option 4 - New Replacement to Accommodate Grades 9-12**
- o **Option 5 – New Replacement to Accommodate Grades 6-12**

The motion was approved (9 voting members voted. 8 voting members voted in favor of the motion; one voting member voted against the motion).

2c. Thomas C. Passios Elementary School Long Term Plan

The LSBC discussed the future of the Thomas C. Passios Elementary School as it narrowed down the options that it would like to continue studying as part of the project. Loxi Jo Calmes mentioned that John Londa drafted a white paper about the school (previously shared with the LSBC) and that both she and he are available and would be pleased to discuss it with interested Town Committees or individuals. They plan to brief the Board of Selectmen on this topic at its next meeting.

2d. Project Option Matrix Review

Greg Cohan provided the LSBC with a copy of an options matrix for its review. Greg mentioned that the matrix is intended to be a tool for the LSBC to use as it continues to compare options to project goals and determine the preferred option for the project. LSBC members will review and fill in the matrix before the April 10 LSBC meeting. JLA and Tappe will also fill in the matrix and share it at the April 10 meeting as well. At this meeting, the LSBC will continue a discussion about the options and select the preferred option that will be submitted in the Preferred Schematic Report.

2e. Construction Delivery Methods Presentation

Greg Cohan summarized Design-Bid-Build and Construction Manager (CM) at Risk construction delivery methods, explaining the points listed in the materials that were shared with the LSBC prior to the meeting. The LSBC discussed the relative merits of both methods. The LSBC will select the construction delivery method for the project by vote at its April 10 LSBC meeting. The Lunenburg Board of Selectmen will also have an opportunity to be briefed on the two methods at its next meeting on April 2.

2f. Upcoming Meetings and Schedule Milestones

- April 2 - Board of Selectmen Meeting to discuss construction delivery methods, 7:00pm (Lunenburg Town Hall, Bilotta Meeting Room, 2nd floor)
- April 10 - LSBC Meeting to Vote on the Preferred Project Option and Submission of Preferred Schematic Report, 7:00pm (Town Hall)
- April 18 - Preferred Schematic Report Submitted to the MSBA

Discussion

2g. Community Outreach Efforts

Loxi Jo Calmes continues to work with Christine DePalma from Joslin, Lesser + Associates on community outreach efforts. Mike Mackin and Loxi Jo Calmes encouraged LSBC members to share project updates with the other town committees that they serve on in addition to community members in their networks. This will help keep project stakeholders informed on progress and engaged in this important process. Town Committee members and anyone interested in the project are also encouraged to attend LSBC meetings as their schedules permits.

2h. Other Business

There was no other business discussed.

2i. Public Comment

There were no public comments. One member of the public was present at the meeting.

3 Adjournment

The LSBC moved to adjourn the meeting. The meeting was adjourned at 9:20pm.

These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.

Approved by SBC
April 10, 2013