

Lunenburg School Building Committee

Date:	03/13/13
Location:	Thomas C. Passios School
Time:	7:00 PM
Next Meeting:	4/10/13 7:00 PM



	Name	Association/Title	Affiliation
✓	Loxi Jo Calmes	Lunenburg Superintendent of Schools, LSBC	(LSBC)
✓	Michael Mackin	Lunenburg School Committee, Chair	(LSBC)
✓	Colleen Shapiro	Lunenburg School Committee, LSBC Member	(LSBC)
✓	Dave Matthews	BOS Representative, LSBC Member	(LSBC)
✓	Nathan Lockwood	Planning Board, LSBC Member	(LSBC)
✓	Mark Erikson	Finance Committee, LSBC Vice Chair	(LSBC)
✓	Mike Barney	Citizen, LSBC Member	(LSBC)
x	Brian Frank	Citizen, LSBC Member	(LSBC)
✓	Richard Cohen	Citizen, LSBC Member	(LSBC)
x	Kerry Speidel	Town Manager, LSBC (non-voting member)	(LSBC)
✓	John Londa	Director of Facilities, LSBC (non-voting member)	(LSBC)
✓	Brian Spadafino	LHS Principal, LSBC (non-voting member)	(LSBC)
x	Tim Santry	LMS Principal	(LSBC)
✓	Charles Hay	Principal-in-Charge, Tappé Associates	(Tappé)
x	Cesar Dedios	Senior Associate, Tappé Associates	(Tappé)
✓	Damian Liddiard	Project Architect, Tappé Associates	(Tappé)
✓	Greg Cohan	Joslin, Lesser + Associates	(JLA)
x	Christine DePalma	Joslin, Lesser + Associates	(JLA)
x	Jeffery Luxenberg	Joslin, Lesser + Associates	(JLA)

Discussion

1 Call to Order

Michael Mackin, chair of the Lunenburg School Building Committee (LSBC), called the meeting to order at 7:08 PM.

2a. Meeting Minutes

Joslin, Lesser + Associates distributed the meeting minutes for the prior meeting held on February 13, 2013. There were several comments on the minutes. Members found the attendance symbols hard to read and requested a different symbol.

Motion: LSBC moved to approve meeting minutes from the February 13, 2013 Lunenburg School Building Committee (LSBC) meeting.

2b. Approval of Invoice

Joslin Lesser + Associates submitted Invoice No. 4 for OPM Services for the period of February 1 thru 28, 2013

Motion: The LSBC voted unanimously to approve Joslin Lesser Invoice Number 4.

Discussion

2c. Tappé Associates Presentation on Preliminary Options

Tappé Associates briefed the LSBC on progress to date on the Feasibility Study. Visioning sessions chaired by Dr. Frank Locker concluded on 03/13/13. Notes, work studies and recommendations will be provided by Tappé Associates when complete. Visioning workshops were filmed by Lunenburg Cable Access. Charles Hay from Tappe also shared with the Committee several design variations of the proposed school construction; Renovation of Existing HS Building; Addition/Adaptive Reuse of HS; Addition/Adaptive Reuse fro MS/HS; New facility fro HS; New Facility for MS/HS. Each Site and design alternative was discussed highlighting advantages/disadvantages of each option. LSBC inquired about costing for each option. Both Tappé and JLA explained it was too early in the process to provide this data but felt the options were within the advertised construction cost range of \$24M to \$56M. Tappé briefed the LSBC on the forthcoming Preliminary Design (PDP) Program submission to the MSBA for 03/20/13. PDP is a requirement of Module 3 requirements with the purpose of advising the MSBA on the various design options being studied by the District. Submission of the PDP to the MSBA requires the LSBC to approve the submission.

Motion: The LSBC moved to approve the award of the design contract for the Motion: The LSBC voted unanimously to approve submission of the Preliminary Design Program (PDP) to the MSBA (of the 8 voting members present, 8 members voted in favor of submitting the PDP to the MSBA).

Thomas C. Passios Building Use Discussion

John Londa briefed the LSBA on his recent white paper entitled "The future of Thomas Elementary School" The white paper described the need to decide the future of this building with backup data highlighting annual operation costs, projected costs and needs following any other building projects . Solutions and recommendations were suggested including athletic field use for Town and School. The LSBC took the information under advisement and recommended the Board of Selectman review and provide direction.

2d. Geo/Environmental Commitment Approval

JLA presented to the LSBC Amendment No. 1 for Tappé Associates in the amount of \$11,660.00 for professional services associated with a Phase One (1) environmental investigation of the existing Lunenburg High School. The general scope of includes is to establish whether there are any known hazardous materials at the site with preliminary analysis of hazardous materials inside the existing building.

Motion: The LSBC voted to approve Tappe' Amendment No. 1 for Geo-Environmental Services in the amount of \$11,660.00.

2e. Working Group Meetings

JLA briefed the LSBC of the upcoming meetings/submissions as highlighted on the Projected Meeting and Milestone Schedule. The need to meet more frequently than once a month will be necessary. Working Group meetings consisting of members of the LSBC and/or other interested participants will be scheduled in the forthcoming weeks. Additionally bimonthly meetings of the LSBC will also need to be scheduled. LSBC agreed and will look to JLA to coordinate these meetings.

Discussion

2f. Community Outreach; Website, Cable Access, and other Opportunities

JLA briefed the LSBC on the ongoing work by Christine DePalma under the director of Loxi Jo Calmes to add points of information to the LSBC Web-Site. Additional items being considered are: a section for Frequently Asked Questions, a group picture of the LSBC, Design options, Schedule. Michael Mackin inquired about soliciting Community involvement and ways JLA can assist.

2g. Other Business

There was no other business discussed.

2h. Public Comment

There were no public comments. One member of the public was present at the meeting.

2i. Upcoming Meetings and Schedule Milestones

March 19 - Board of Selectmen Meeting to discuss CM-at-Risk, 7:00pm (Lunenburg Town Hall, Bilotta Meeting Room, 2nd floor)
March 27 - LSBC Meeting to review PDP Submission, CM-at-Risk, Preferred Building Option, 7:00pm (Thomas C. Passios Elementary School)
April 10 - LSBC Meeting to Vote on Preferred Building Option, 7:00pm (Thomas C. Passios Elementary School)

3 Adjournment

These meeting minutes were prepared by Joslin, Lesser + Associates. Please notify Joslin, Lesser + Associates within 48 hours of receipt of this document regarding any required corrections or clarifications.

Approved by SBC
March 27, 2013