



# Lunenburg Public Schools

Loxi Jo Calmes  
Superintendent of Schools

## SCHOOL BUILDING COMMITTEE MEETING April 11, 2012 Brooks House – 7:00 P.M.

### Amended Minutes

#### School Building Committee

Loxi Jo Calmes, Superintendent  
Colleen Shapiro, SC Representative  
Michael Mackin, SC Representative  
Dave Matthews, BOS Representative  
Nathan Lockwood, Planning Board Representative - absent  
Mark Erickson, Finance Committee Representative  
Mike Barney, Citizen-at-large - absent  
Todd Blake, Citizen-at-large  
Richard Cohen, Citizen-at-large

#### Advisors

Kerry Speidel, Town Manager  
John Londa, Director of Facilities  
Joe Dillon, Interim LHS Principal

1. 7:06 p.m. – Meeting called to order.

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2. Superintendent's Report
  - Separate Capital Fund Research: Superintendent Calmes reported that her research on Separate Capital Funds indicated that such funds are usually reserved for Regions rather than Independent Districts. So we will not be eligible for that reimbursement point from the MSBA.
  - Website: The website is up and running. There is a SBC tab on the school website (lunenburgschools.net) with a link to the MSBA website.
  - The Feasibility Study will be presented at Town Meeting on May 5.
  - Discussion of FAQ draft and talking points related to why we need to do another feasibility study and how this one is different from the one done by DRA. Also, how best to inform the community about this study. Another question was added to the list generated at the last meeting. 12. How will this enhance our educational program? Superintendent Calmes will share the FAQ with the committee using Googledocs with a target of getting it out on the website by the beginning of next week (vacation week).

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3. Review Request for Services (RFS) – Owner's Project Manager
  - John Londa reviewed the timeline and draft of the RFS. Review followed by discussion of project objectives and CM at risk model. Also, discussion of evaluation criteria resulted in a change of the weight system for the evaluation categories. Experience: 25%, Knowledge of Codes 10%, Project Approach 25%, Project Team 20%, Qualifications/Capacity 20%.

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4. Old Business

- FAQ Document Review: Discussion as stated above.
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5. Public Comment: None.

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6. Adjournment: At 8:53 p.m. Mark Erickson moved and Rich Cohen seconded a motion to adjourn.

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Respectfully Submitted,

Colleen Shapiro, Secretary

APPROVED – SCHOOL BUILDING COMMITTEE

May 9, 2012

