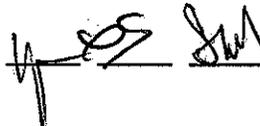


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**BOARD OF SELECTMEN
WORKSHOP NOTES
6/8/10**

The Board of Selectmen met in the Town Hall, Joseph F. Bilotta Meeting Room as scheduled with Paula Bertram, Steven M. deBettencourt, Ernie Sund (arrived @ 6:30 pm), Tom Alonzo, Dave Matthews and Town Manager Kerry Speidel present. Meeting opened at 6:06 P.M.

CURRENT BUSINESS

1. Joint Session with Public Access Cable Committee - Members of the PACC Fred Crellin, Martha Cheeseman and Spencer Matthews were present to discuss the intent the PACC has for programming/broadcasting moving forward. Kerry informed the members that there is an adequate amount of money to fund a part time position. She did communicate via email with PACC member Tom Mason and he strongly recommends that the town hire a coordinator. Her thoughts are to hire someone who could coordinate programming and put it all together, not necessarily recording, but the coordination. Fred doesn't agree with all of that, he would like to recruit students as he feels we know where they are several hours a day. It would be ideal to have someone who is able to step in to cover if necessary. Spencer Matthews stated that they would have to put out a notice to the students to see if there were any interest. Martha noted that they haven't had the time to canvas the students. Fred's concern is the difficulty that would be encountered trying to rely on students, should be looking for someone that could have more continuity. Kerry questioned the students at either Monty Tech or Fitchburg State College as there may be something through either of these two schools. Two issues programming content for the second channel and the need to establish policies. Should be able to make the second channel available to the public. Currently two vacancies, Kevin O'Hara and Tom Mason, and in August we'll probably have another two.

Fred noted that the key is the programming, once the public sees the increase in shows, then the enthusiasm will come and we may be able to solicit more volunteers to broadcast/program.

Paula would like to identify the role of a coordinator and what type of salary we'd be able to commit. Need to look at what type of programming and the need for more volunteers to come forward. Kerry could get samples from other communities on the coordinator position and drafting a job description. Prime candidate would be a retired person or someone who is semi-retired, it would be difficult to hire someone full time with benefits.

Kerry will plan on meeting with the PACC Committee and will distribute information for them at their meeting (usually scheduled for the 2nd Monday of the month).

Steve mentioned that if this fails, he has been asked by people to put the Leominster programs back on. Not sure how that would be coordinated, would have to discuss with Leominster and/or Fitchburg to utilize some of their programs. PACC will schedule a meeting for June 21, 2010 @ 7:00 PM, space to be determined, we will post and confirm whether the town hall is available.

Discussed that the board would like to see committee meetings televised at least once a month and need a pool of volunteers to assist the PACC. Will need to see if there may be a pool of individuals at the school and if not, then go to the college for recruitment.

Paula recalls seeing a talent bank form and would like to review the forms on file to see if there may be someone interested. If there aren't any, we'll make a plea to the public and add it to the scroll.

Ernie believes that one of the things we'll be challenged with is that with the changes in the open meeting law, we will have to announce at the beginning of the meetings that the meetings are being recorded. Some of the other boards that meet, may not be aware that they have to do this as a procedural process. Will need to communicate with the Chairs that this needs to be done. Ernie has received comments from some boards that would be very uncomfortable in a televised broadcast meeting; their meetings are posted as a public meeting and the public is welcome to attend the meetings but some have issues in having them broadcast. Discussed the ability of the Board of Selectmen to request or require elected and/or appointed boards to broadcast their meetings.

Fred commented on the potential of losing volunteers on some of the committees if they are required to be broadcast, as some people just are not comfortable being televised.

Discussed sending out a request to other board's to see what their response would be to being televised. Paula would like to see Planning Board, Zoning Board and the Finance Committee more often. Would like to see if there is interest from the appointed boards to get the information out, a special program such as one with the Conservation Commission dedicated to ATV use on town property.

Martha questioned the option of recruiting John Dextraze and what his availability would be to assist the town. Kerry will follow up on this and ask him.

2. Review List of Appointments and Vacancies – as attached tabled to June 15th.

3. Review Proposal from Town Counsel – Kerry provided the attached information. Leonard Kopelman would like to meet with the board next Tuesday, 6/15/10 @ 6:00 PM to discuss the options that could be available to the town. Paula would like to understand specifically what would be general legal or litigation charges.

Warrants - #66 10, 6/2/10 - \$323,743.93, #67 10, 6/8/10 - \$253,079.22 and #24V 10, 6/10/10 - (\$1,996.08), #24M 10, 6/10/10 - \$643.57 and #25P 10, 6/10/10 - \$718,445.42 reviewed and signed.

EXECUTIVE SESSION

1. To consider the purchase, exchange, taking, lease, or value of real property if such discussion may have a detrimental effect on the negotiating position of the governmental body, MGL Chapter 39, §23B (3).

Next meetings: June 15, 2010 – Business Meeting, June 22, 2010 – Work Session.

Being no further business board voted unanimously to adjourn Regular Session at 7:08 P.M.

Respectfully submitted,

Laura Williams, Chief Administrative Assistant
Board of Selectmen

TOWN OF LUNENBURG

BOARD OF SELECTMEN

17 Main Street, PO Box 135
Lunenburg, MA 01462-0135

Paula J. Bertram, Chair
Steven M. deBettencourt, Vice-Chair
Carl "Ernie" Sund, Clerk
Thomas A. Alonzo, Member
David J. Matthews, Member



978-592-4144, FAX 978-592-4148
Office Hours
Mon, Wed, Thu. 8:00AM - 4:00PM
Tues. 8:00AM - 6:30PM
Fri. 8:00 AM - 12:30 PM

Kerry A. Speidel
Town Manager
Laura B. Williams
Chief Administrative Assistant

MEMORANDUM

To: Board of Selectmen
From: Kerry A. Speidel, Town Manager ^{KAS}
Subject: Town Counsel
Date: June 8, 2010

I spoke with Leonard Kopelman, managing partner for Kopelman & Paige, yesterday regarding an amended agreement for charges for FY2011. He advised me that they are willing to cap General Legal expenses at \$36,000 per year and that they would be willing to decrease their hourly rate from \$175/ hour to \$170/ hour. Additionally, he felt that quarterly reports to the Board, as well as substantial discussion prior to commencing work on litigation would help to contain costs.

Attorney Kopelman would like to meet with the Board to review this proposal as they are very interested in retaining our business. Attorney Kopelman is available to meet at 6:00 p.m. on Tuesday, June 15, 2010.

Please advise me as soon as possible as to your availability.

/kas