

Template Name _____

Library Card # _____

Lunenburg Public Library Room Use Application

Permission is hereby requested for use of a Library Meeting Room. The person signing this request must be over 18 years of age and has read the Meeting Rooms Policy and pledges the cooperation of his/her organization. The signer assumes personal responsibility for the discipline of the meeting and care of the Library and equipment and will agree to save the Library harmless of any liability expense or damage by reason of the meeting for his/her organization in connection with this request

New Application

Renewal/Contact Change Organization Card # _____

Organization: _____

Non-Profit #: _____

Representative: _____

Address: _____

Daytime Phone: _____

Evening/Cell Phone: _____

Email Address: _____

I have read and acknowledged the rules and regulations as set forth by the Board of Trustees:

Representative's Signature

Date

Staff Signature

Date

Once you have received your card, you will be able to use our online reservation system at www.lunenburgpubliclibrary.org to check availability and request reservations. In case of cancellation, the representative must notify the Library as soon as possible in order to allow the Meeting Room to be reallocated.

Donations to the Friends of Lunenburg Public Library are always welcome

Approved
Trustees of the Lunenburg Public Library